

**BID FORM FOR BID/RESPONSE TO REQUEST FOR PROPOSALS ("RFP")
OF DANIEL BOONE REGIONAL LIBRARY ("DBRL")**

Dated: June 20, 2008

Relating to goods, merchandise, materials or services ("Goods and Services") generally described as follows:

Envelopes for the Circulation Department

The undersigned, having received the RFP from Daniel Boone Regional Library ("DBRL"), and having examined and being fully familiar with the said RFP, and addenda thereto, and modifications thereof, and having examined the specifications for the Goods and Services, and fully understanding the extent and character of Goods and Services to be furnished to DBRL, as described in the said RFP, hereby which is responsive to the said RFP all in accordance with the terms of the said RFP, and any addenda thereto, and the specifications, terms and conditions referred to proposes to furnish and deliver at 100 W. Broadway, Columbia, Missouri, the following envelopes therein by **August 1, 2008** for the following price(s), fee(s) or sums which include no sales or use taxes, DBRL being exempt from such taxes; and which include all set up costs, freight costs, and delivery costs.

The undersigned agrees and understands that DBRL has the right to reject any and all Bids, and has the right to waive any informalities and other requirements in any Bid, for its benefit, and to accept such Bid as its, in its sole and absolute discretion deems to be in its best interests, and whether or not such Bid is for the lowest dollar amount.

BASE BID: the undersigned having familiarized themselves with all conditions likely to be encountered affecting the cost and schedule of work, and having examined all of the documents, hereby proposes to furnish all labor, materials, tools, equipment and services required to perform all of the work in strict accordance with the contract documents as prepared for the bid for envelopes:

_____ Dollars (Use words)
(\$ _____) (Use figures)

and if this proposal is accepted, will execute a formal contract to this effect.

FROM:

Name Of Vendor _____
Representative (Print Name) _____
Title Of Representative _____
Address _____
City, State, Zip _____
Telephone (____) _____ Fax (____) _____
Email _____
Signature _____ Date _____

COMMUNICATION CONCERNING THIS BID SHALL BE ADDRESSED TO:

**DANIEL BOONE REGIONAL LIBRARY
ATTN: CONNIE BUSH RFP ENVELOPES
100 WEST BROADWAY
P O BOX 1267
COLUMBIA, MO 65205-1267
573.817.7033
FAX: 573.499.0191**