

**Addendum No. 1  
To Invitations For Proposals For A Bookmobile**

Daniel Boone Regional Library Response to Vendor Questions

**Addendum No. 1 consists of the following:**

1. RFP Requirements for Responses to Vendor Questions

Part I Instructions and General Conditions, Section F  
Interpretations or Corrections to Proposal Documents  
and Addenda

Part III Bid Form, AUTHORIZED SIGNATURE  
SECTION, ASSURANCES

2. Library's Responses to Vendor Questions

1. RFP Requirements for Responses to Vendor Questions

**Requirements listed in the RFP:**

**Part I INSTRUCTIONS AND GENERAL CONDITIONS, Section F.**

**F. Interpretations or Corrections to Proposal**

**Documents and Addenda:** Any questions or requests for additional information or interpretation of Bid Documents, RFP and Addenda, regarding this RFP and any Addenda must be directed in writing to Karen Neely, Head of Outreach Services. Any substantive interpretations, corrections and changes of the RFP will be made by written Addendum. Any interpretations, corrections, or changes to this RFP that are provided to prospective Vendors by written Addendum will be binding upon DBRL and Vendor. Any other interpretations, corrections or changes, or responses to questions regarding this RFP will not be binding upon DBRL and prospective Vendors should not rely on same.

Prospective Vendors requiring substantive clarification or interpretations of RFP shall make a written request that shall reach Karen Neely at [kneely@dbrl.org](mailto:kneely@dbrl.org) no later than 1:00 p.m. CDT on Friday, October 9, 2009. Questions of substance will be answered in writing on the library's web site at [www.dbrl.org/rfp](http://www.dbrl.org/rfp). The Library will be sole determinant of whether any revision or Addenda should be issued as a result of any questions or other matters, and will extend the Proposal deadline if such information significantly alters this solicitation or makes compliance with the original due date impractical.

**Part III Bid Form, AUTHORIZED SIGNATURE SECTION, ASSURANCES:**

**The Person Authorized to Sign the RFP**

► Acknowledges receipt of any Addenda as listed below and represents that any additions or modifications to, or deletions from the work, called for in these Addenda, are included in the Proposal if affected thereby.

2. Library's Responses to Vendor Questions

**Vendor Question:**

**What type of cabover does the library prefer?**

- Cabover designed to have inside storage space
- Or
- Aerocab that allows for the driver to stand-up in the cab
- Or
- Other type of cabover

**Library Response:**

Write which cabover style is in your base bid under:

**BODY-EXTERIOR: PROJECT SPECIFICATIONS.**

**Place your base bid information** either in the *Exterior Roof* or in the *Front Section* when you describe the materials used and construction technique.

**Then write your option under:**

**BODY – EXTERIOR: ALTERNATE OPTIONS AND COST**

**Vendor Question:**

Delivery, Inspection, and Acceptance: Inspection Visits: Who is paying for the one or two inspection visits- the vendor or the library?

**Library Response:**

The Daniel Boone Regional Library will pay for the library staff members to make one or two inspection visits to the Bookmobile manufacturer's location.

**Vendor Question:**

Financial Information: If the vendor is a privately held corporation and does not disclose financial information, nor do they have an annual report and the company submits banking and business references, do they also need to provide a performance bond and payment bond?

**Library Response:**

Yes. The vendor would also need to provide a performance bond and payment bond.

**Vendor Question:**

Air Conditioning and Heating: Spec asks for 4 heaters in the body. Typically 2 are placed in a 17' body. If the extra heat is for the 2 staff members, who may get cold during the opening and closing of the doors in the winter months may we provide another form of heat?

**Library Response:**

The library is asking for 2 heaters as described below for the rear compartment plus 2 heaters near the 2 staff desks. The 2 heaters near the staff desks are to keep the staff warm as the doors are opening and closing. A substitution for the described heater or an alternate option and cost may be listed. Please place an "X" next to the item that is in the base bid.

**AIR CONDITIONING/HEATING/DEFROSTER: ALTERNATE OPTIONS AND COST**

**If the two staff desk heaters are a substitute to the heaters described in the RFP and are in the base bid, place the information under the following:**

**AIR CONDITIONING/HEATING/DEFROSTER: PROPOSED SUBSTITUTIONS BY THE VENDOR TO THE SPECIFICATIONS**

**Heater descriptions listed in the RFP:**

**Heating: in Rear Compartment:**

Two electric, forced air heaters each with individual thermostat and variable temperature control and near the two desks \_\_\_\_\_

**AND**

Two electric, forced air heaters each with individual thermostat and variable temperature control (in the rear compartment) \_\_\_\_\_

Heater Placement determined after the bid is awarded\_\_\_\_\_

**Vendor Question:**

Paint /Color and Graphics: How do you want the graphics priced? Should it be included in the bid? Do you want the vehicle to have a painted graphic? A full vinyl wrap? Or priced after the bid is awarded?

**Library Response:**

We would like to have a list of "alternate options and costs" of painted graphics and vinyl wraps.

We need the cost information for the various options **before** the bid is awarded.

Also indicate if any of the alternate options add to the vehicle delivery date.