

DANIEL BOONE REGIONAL LIBRARY

SUBJECT: Smoking Policy

ADMIN 2-695

BOARD

SECTION: 600 – Library Administration

Approved: 09/16/10

POLICY

Smoking is prohibited on all Columbia Public Library grounds as well as in the building. This policy is effective January 1, 2011.

PROCEDURE

As of January 1, 2011, patrons and staff will be prohibited from smoking on all CPL properties, including parking lots. Individuals will not be prohibited from smoking inside private vehicles in CPL parking lots.

Signage will be placed in appropriate areas asking patrons and staff to exit CPL property if they wish to smoke. Upon observing or being notified of someone smoking on library premises, staff will inform the person of the library's policy and ask them to move to the public sidewalk or off site from the library if they wish to smoke.