

**Daniel Boone Regional Library
Minutes, Meeting of September 14, 2017**

Call to Order, Roll Call and Determination of Quorum

Mary Fennel called the meeting to order at 6:01 p.m. in the Virginia G. Young Room of the Columbia Public Library (CPL).

Daniel Boone Regional Library (DBRL) Board members in attendance were: Julie Baka; Dorothy Carner; Susan Daly; Fennel; John French; Lisa Groshong; Phil Harrison; Tonya Hays-Martin; Jean Howard; Kate Markie; August Nielsen; Pat Powell; Brian Warren and Bill Young. Brouck Jacobs, Lynn Hostetler, Jen Meyerhoff and Khaki Westerfield were absent.

Also in attendance were DBRL Director Melissa Carr and staff members Elinor Barrett, Amanda Burke, Betsy Collins, Patrick Finney, Melanie Henry, Sarah Howard, Ronda Mitchell, Nathan Pauley, Greg Reeves, Brandy Sanchez, Eric Schmeck, Jim Smith, Mitzi St. John and Lauren Williams.

After introductions, Schmeck exited the meeting.

Public Comment

There were no members of the public in attendance.

Minutes

Fennel asked for corrections or changes to minutes from August 10, 2017. Hearing none, she declared the minutes approved as written.

Monthly Reports

Director's Report and Comments: Carr reported that the Kansas City Public Library manager arrested at a public program in 2016 was recently acquitted at trial.

Carr stated that she is working with the Missouri Library Association (MLA) Legislative Committee on the issue of firearms in public library buildings. The Committee voted to put the issue on the agenda for the MLA general membership to vote on at the annual conference in October. A discussion group will also meet on this topic at the conference.

Carr reported that the Senate Appropriations Committee included increased funding for the Institute of Museum and Library Services (IMLS) all of which will go towards the Grants to States program. The budget now goes to the full Senate.

Sanchez presented photos and information about the STEM/STEAM (Science, Technology, Engineering, Art and Math) programs held this summer. One was a four-part "Summer of Code" camp, which had four people enrolled for this initial offering, and another was two sessions of LEGO Mindstorm Challenges, at which teens designed LEGO robots and ran code to make the robots perform tasks. Sanchez noted that the DBRL Foundation has donated \$5,000 to enhance STEAM programming and investigate the potential of circulating tech kits.

Financial Report: There were no questions about the report.

Service Report: Carr noted that there were very few visitors to the library on August 21, the day of the total solar eclipse.

Committee Reports

Long-Range Planning Committee: Carner reported that the committee met on September 12 and reviewed the draft 2018 Objectives and Tactics in detail. The committee passed a motion recommending to the Regional Board approval of the draft 2018 Objectives and Tactics. The motion will be considered at the October board meeting.

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Carr noted that the draft document is ambitious and some 2018 Objectives and Tactics may carry over to 2019.

Barrett reviewed each Objective listed in the draft document and the associated Tactics. Cost estimates were provided when available. Howard and Williams spoke about the potential uses of a sprinter van and a book bike in taking services to patrons. Finney discussed adding sound recording capabilities to the Studio to support music or podcast recording, as well as programs on the use of recording equipment.

Carr stated that, in order to achieve the projects outlined in this document, the Final CY 2018 Operating Budget, presented in November, will include more FTEs.

District Board Reports

Boone County Library District: Powell reported that the BCLD Board met prior to the Regional Board meeting and discussed SBCPL's open hours. No action was taken. The Board also met on August 24 and approved setting the 2017 Operational Tax Rate at 30.91 cents per \$100 of assessed valuation.

Callaway County Library District: Howard reported that the CCLD Board met on August 23 and approved setting the 2017 CCLD operating tax rate at 20 cents per \$100 of assessed valuation.

Columbia Library District: Markie reported that the CLD Board met on August 24 and approved setting the 2017 Operational Tax Rate at 30.91 cents per \$100 of assessed valuation. The board then approved a warrant to transfer money to make the final Debt Service payment on the bonds. The board also approved a warrant to move the balance of the Building Fund into checking to be used for two upcoming projects: HVAC vent/controls replacements and reconstructing the south staircase. The Trustees discussed and suggested edits to the draft Columbia and Boone County Library District Bylaws (CBCLD), which will be voted on at the first CBCLD meeting in January. Lastly, the board discussed the current TIF application and agreed to meet with the developer in October.

Old Business

There was no old business.

New Business

Henry noted that the four policies for review have no suggested changes. Library legal counsel reviewed Policy 1-210 (Equal Employment Opportunity) and Policy 1-220 (Nature of Employment) and made no edits. Henry reminded the Trustees that, by State Statute, there can be no employment of Trustees' relatives to the third degree.

ACTION: Powell moved, Howard seconded approving Policy 1-210 (Equal Employment Opportunity), Policy 1-220 (Nature of Employment), Policy 1-223 (Employment of Relatives) and Policy 1-224 (Employee Probation Period) with no changes. The motion passed.

Miscellaneous

The Trustees circulated a card for John French thanking him for his library service.

Public Comment

There were no members of the public in attendance.

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Staff Comments/Announcements

There were no comments from the staff members in attendance.

Board Comments/Announcements

Fennel reminded the Trustees that there will be a reception in honor of Mike Luebbert at 5:30 p.m. on October 12 (immediately prior to the Regional Board meeting) at CCPL.

Baka announced her resignation effective December 1, 2017.

Nielsen stated that there are currently 15 applicants for Executive Director, and the search consultants expect many more applications to arrive in the last two weeks the position is open.

Adjournment

Fennel adjourned the meeting at 7:22 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

Board Secretary