

**Callaway County Library District  
Minutes, Meeting of May 10, 2018**

Board members present were Jean Howard, President; Taylor Cudd, Mary Fennel, Tonya Hays-Martin and Brian Warren.

Also present were Marty Wilson of Holts Summit; Philip Joens of the Jefferson City News-Tribune; DBRL Executive Director Margaret Conroy; and staff members Elinor Barrett, Amanda Burke, Betsy Collins, Melanie Henry, Sarah Howard, Nathan Pauley, Greg Reeves, Jim Smith, Mitzi St. John and Lauren Williams.

**Call to Order**

Howard called the meeting to order at 6:45 p.m. A quorum of members was present.

**Public Comment**

There was no comment from the members of the public in attendance.

**Approval of Minutes**

Howard declared the minutes of April 12, 2018 approved as written.

**Holts Summit Building Proposal**

Wilson, a developer from Holts Summit, proposed the possibility of DBRL operating a 6,500 square foot branch in a recently renovated site in the Summit Plaza. The property owner is Good Earth LLC. Wilson provided information about the size and attributes of the space. The proposed rent is \$5,000/month for five years, with a 10% increase after that. The tenant will be responsible for utilities. Wilson noted that the space has been constructed to maximize energy efficiency. A library branch is a component of a larger plan to provide healthy and educational opportunities to the schoolchildren of Holts Summit. In addition to a branch library, Wilson intends to establish a recreation center at this site.

Howard said that no funds are currently budgeted to operate an additional branch library and asked Wilson about his back-up plans. Wilson said that the back-up plan is to offer the site to the Jefferson City public schools or library, or to operate the space as a library with volunteers. In response to a question from Howard, Wilson said that he is ready for DBRL to commit to the project at any time. The renovations will be complete in June.

In response to a question from Warren, Conroy stated that a decision will need to be considered and made by the Regional Board, as DBRL operates as a regional system.

Wilson exited the meeting.

Conroy said that some information has been received by email but a formal proposal has not been received by staff or presented to the Regional Board.

Barrett noted that residents who attended the Holts Summit Community Conversation in 2017 expressed that to staff that they are interested in more DBRL services.

**Miscellaneous**

There was no miscellaneous business.

**Public Comment**

There was no comment from the member of the public in attendance.

**Adjournment**

There being no further business, Howard adjourned the meeting at 7:07 p.m.

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Minutes recorded by Amanda Burke, DBRL staff.

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Board Secretary