

Daniel Boone Regional Library
Board of Trustees Meeting
Thursday, November 15, 2018
6:00 p.m.
Virginia G. Young Room
Columbia Public Library

AGENDA

1. Call to Order
2. Roll Call, Determination of Quorum, and Introduction of Staff and Visitors
3. Public Comments
4. Approval of Minutes from October 18, 2018 - *enclosed*
5. Monthly Reports - *enclosed*
 - a. Director's Report and Comments
 - b. Financial Report
 - c. Service Report
6. Committee Reports
 - a. Long-Range Planning Committee
 - ★ i. 2019 Objectives and Tactics - *enclosed*
 - b. Finance Committee
 - ★ i. 401k Automatic Rollover - *enclosed*
 - ii. CY 2019 Operating Budget - *enclosed*
7. Recess to Individual Library District Board Meetings
8. District Board Reports
 - a. Callaway County Library District
 - b. Columbia and Boone County Library District
9. Old Business
 - a. LAGERS - *enclosed*
10. New Business
 - ★ a. Proposed Policy Changes - *enclosed*
 - i. New Draft Policies
 1. Draft Policy 1-323 (Paid Time Off [PTO])
 2. Draft Policy 1-329 (Personal Leave)
 - ii. Current Policies to Rescind
 1. Policy 1-321 (Vacation Leave)
 2. Policy 1-322 (Sick Leave & Medical Appointments)
 3. Policy 1-328 (Bonus Hours)
 - iii. Current Policies to Amend
 1. Policy 1-224 (Employee Probation Period)
 2. Policy 1-225 (Rest Periods)
 3. Policy 1-320 (Requests for Leave)

★ Denotes anticipated action

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This Meeting is Open to the Public

4. Policy 1-326 (Paid Holidays [Closed & Open])
5. Policy 1-330 (Leave of Absence without Pay)
6. Policy 1-340 (Family and Medical Leave of Absence [FMLA])
7. Policy 1-510 (Voluntary Resignations)

- ★ b. December 13 Board Meeting
11. Other Business
 12. Staff Comments/Announcements
 13. Board Comments/Announcements
 14. Adjournment

AMERICANS WITH DISABILITIES ACT NOTICE

In compliance with the Americans With Disabilities Act (ADA) of 1990, the Daniel Boone Regional Library will arrange for accommodations such as sign interpretation or alternative audiovisual devices to help you participate in library programs and/or meetings or access services. We ask that you make requests for accommodations with as much lead time as possible prior to the scheduled program, service or meeting. To make arrangements, please call ADA Coordinator Melanie Henry at (573) 443-3161 or send email to help@dbrl.org.

POLICY FOR PUBLIC PARTICIPATION AT BOARD MEETINGS

The public is invited to attend all meetings of the Daniel Boone Regional Library Board of Trustees except those designated as executive (closed) session.

Members of the public are welcome to address comments to the Board as set forth below:

1. Members of the public may request that an item be considered for placement on the agenda by contacting the Director of Daniel Boone Regional Library at least ten (10) days in advance of the meeting.
2. Public comment is allowed at every Regional Board, District Board or Board Committee meeting.
 - a. The item "Public Comment" is included on every agenda and is an opportunity for members of the public to speak.
 - b. When "Public Comment" is noted under a specific agenda item, comments should be limited to that specific topic.
3. Each person desiring to be heard, when recognized by the Presiding Officer, shall first state his or her name and address before commenting.
4. Public comment is limited to three (3) minutes per person unless otherwise directed by the Presiding Officer.
5. The Presiding Officer shall rule "out of order" all comments which are irrelevant, repetitious, derogatory of persons, businesses or organizations, or which include language or behavior that is unlawful.

These rules may be suspended by motion and majority vote of the Board.