

DANIEL BOONE REGIONAL LIBRARY

SUBJECT: Smoking

ADMIN 2-695

BOARD

SECTION: 600 – Library Administration

Approved: 09/16/10

Revised: 09/13/12

Revised: 09/10/15

Revised: 09/13/18

POLICY

Smoking is prohibited on all library grounds, as well as in the buildings and in library vehicles.

PROCEDURE

Patrons and staff will be prohibited from smoking on all library properties. Individuals will not be prohibited from smoking inside private vehicles in library parking lots.

Signage will be placed in appropriate areas asking patrons and staff to exit library property if they wish to smoke. Upon observing or being notified of someone smoking on library premises, staff will inform the person of the library's policy and ask them to move to the public sidewalk or off site from the library if they wish to smoke.