

## DANIEL BOONE REGIONAL LIBRARY

**SUBJECT: Computer and Internet Use**

**ADMIN 2-655**

**BOARD**

**SECTION: 600 – Library Administration**

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### **POLICY**

#### **Purpose**

The Daniel Boone Regional Library (DBRL) endeavors to develop collections, resources and services that meet the cultural, informational, recreational and educational needs of the community. DBRL offers public access to the internet for the purposes of information gathering, research, and recreation consistent with the library's mission and the ALA's Library Bill of Rights.

DBRL is not responsible for the content available on the internet and assumes no responsibility for the use of information obtained this way.

#### **Responsibilities of the User**

Internet resources are accessible through DBRL and provided to all library users. DBRL does not act in place of or in the absence of the parent, and is not responsible for enforcing any restrictions that a parent or guardian may place on a minor's use of the internet. Parents and guardians are responsible for the internet information selected and/or accessed by their children.

Users may not:

- Use DBRL equipment and/or services, including any DBRL-furnished computers, networks or internet for illegal or criminal purposes, including:
  - violating any local, state, or federal law; or
  - violating U.S. Copyright Law (Title 17, U.S. Code), which prohibits the unauthorized reproduction of copyrighted materials, except as permitted by the principles of "fair use."
- Use DBRL equipment and/or services, including any DBRL-furnished computers, networks, or internet, to gain access to material that is deemed by applicable laws to be pornographic for minors or otherwise inappropriate for minors, if user is a minor. See Policy 2-657 Internet Safety.

- Use DBRL equipment and/or services, including any DBRL-furnished computers, networks or internet to:
  - gain unauthorized access to DBRL's or any other organization's networks or computer systems.
  - distribute unsolicited advertising.
  - invade the privacy of others.
  - engage in any activity that is harassing or defamatory.
  - engage in any activity that disrupts the normal operations of the DBRL network.
  - engage in any activity that causes a disturbance in a DBRL facility.
- Make any attempt to alter or damage DBRL computer hardware, software or cabling.
- Install software on DBRL's computers.
- Copy software that is installed on DBRL's computers.

Users agree to and must abide by current [Acceptable Use policies](#) of DBRL's Internet Provider.

DBRL has established [Computer and Internet Use Guidelines](#) and users agree to and must abide by these Guidelines.

Consistent with State and Federal laws, including but not limited to Sections 182.825, 182.827, 573.010, 573.037, 573.040 and 537.060 RSMo and 15 CSR 30-200.030:

1. DBRL may restrict minors' access to materials deemed by applicable laws to be pornographic for minors or otherwise inappropriate for minors; and
2. DBRL may restrict other individuals' access to materials which are illegal or which are being used, shared or displayed in an unlawful manner.

Computer monitors are publicly viewable, and when it reasonably appears to DBRL staff that usage is not allowed by this Policy, staff will act to restrict access. Furthermore, violation of this policy may result in loss of access to DBRL computers and/or other library privileges. Unlawful activities will be dealt with in an appropriate manner (see DBRL's [Rules for Behavior](#)).

### **Internet Safety**

Individuals, especially minors, accessing the internet using DBRL computers are advised of the following:

1. All users should be aware of the dangers of unauthorized disclosure, use and dissemination of personal identification information regarding minors.
2. All users should exercise care in the use of email, social networking sites and other forms of direct electronic communications.

3. All users are responsible for closing all browser windows and logging out of all programs.

DBRL encourages responsible and informed use of internet resources by minors:

1. Parents must give permission for their minor children to use library computers with internet access by signing the child's application for a library card.
2. In addition to computers with internet access, DBRL provides computers without internet access but which have educational and other software for children.
3. DBRL staff provides assistance in finding information on the internet.
4. DBRL staff provides information for parents and children on how to safely search the web.
5. The DBRL web site provides access to recommended resources for children.

DBRL assumes no responsibility for any direct, indirect, or consequential damages arising from the use of its connection to internet services or from the use of the information obtained through this connection, DBRL computers or other DBRL equipment. DBRL cannot guarantee confidentiality or safety on the internet or computers, nor can DBRL guarantee that filtering software, engines or services will restrict objectionable sites or permit access to all non-objectionable sites. Notwithstanding the installation of a technology protection measure (i.e. internet filter) or monitoring of internet and computer usage, DBRL does not guarantee that minors or others will not access materials on computers, or use computers for activities, that may be considered to be inappropriate or unlawful.