

**Daniel Boone Regional Library  
Minutes, Meeting of December 10, 2020**

**Public Hearing**

August Nielsen, President, opened the public hearing at 6:00 p.m. and invited comment from the public on the proposed DBRL Internet Safety Policy. There were no members of the public in attendance. The public hearing closed at 6:01 p.m.

**Call to Order, Roll Call and Determination of Quorum**

Nielsen called the meeting to order by Zoom video conference at 6:01 p.m.

Daniel Boone Regional Library (DBRL) Board members in attendance were: Bradd Anderson, Dorothy Carner, Susan Daly, Mary Fennel, Phil Harrison, Tonya Hays-Martin, Jean Howard, Andrea Kimura, Kate Markie, Nielsen, Pat Powell, Nate Suttentfield, Khaki Westerfield and Debra Winter.

Also in attendance were DBRL Executive Director Margaret Conroy and staff members Elinor Barrett, Amanda Burke, Melanie Henry, Sara Henry, Amanda McConnell, Nathan Pauley, Abbey Rimel, Eric Schmeck, Angela Scott, Jim Smith, Mitzi St. John and Lauren Williams.

**Public Comment**

There were no members of the public in attendance.

**Minutes**

Nielsen asked for corrections or changes to the minutes of November 12, 2020. Hearing none, he declared the minutes approved as written.

**New Business**

**Internet Policies:** Conroy reported that internet filtering was implemented at all library branches as discussed at the September board meeting when references to not filtering were removed from Policy 2-655 Computer and Internet Use. This was achieved through installation of a firewall appliance with built-in filtering. Since that time, she discovered the board would need to hold a public hearing and adopt a specific internet safety policy to meet Children's Internet Protection Act requirements and quality for federal E-Rate discounts, which was the purpose of implementing filtering. Draft Policy 2-657 Internet Safety was created with the assistance of the E-Rate coordinator at MOREnet. Policy 2-655 was edited to cross-reference the new policy and ensure the policies work in tandem.

**ACTION:** Howard moved, Powell seconded approving draft Policy 2-657 Internet Safety. The motion passed.

**ACTION:** Anderson moved, Fennel seconded approving Policy 2-655 Computer and Internet Use with the recommended edits. The motion passed.

**Policy 1-345 Families First Coronavirus Response Act (FFCRA) and the Expanded Family Medical Leave Act (EFMLA):** Melanie Henry stated that the policy was originally based on provisions from the federal government, which currently expire on December 31, 2020. Staff recommend extending the policy through March 31, 2021. In response to a question from Kimura, Henry said that staff recommend the board review the policy again in three months because staff may want to suggest edits to the provisions of the policy by that point (for instance, allowing staff to use the coverage more than one time), and because the federal government may take action in the meantime, which would need to be reflected in the policy.

**ACTION:** Westerfield moved, Markie seconded approving Policy 1-345 FFCRA and EFMLA with the recommended edits. The motion passed.

**Long-Range Planning Committee:** Conroy stated that there was no business requiring a committee meeting within the calendar year, which the DBRL Bylaws require. She plans to call an LRP Committee meeting within the first quarter of 2021.

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**ACTION:** Howard moved, Markie seconded waiving the Bylaws requirement that the LRP Committee meet in calendar year 2020. The motion passed.

**Other Business**

There was no further business.

**Staff Comments/Announcements**

Conroy announced that she learned this week that DBRL is receiving CARES Act funds from Boone County to reimburse not only the cost of PPE supplies at the Boone County branches but also half of the annual subscription cost for Brainfuse. Conroy added that the DBRL Foundation's annual campaign is proceeding successfully and, when added to the CARES Act funds, will cover the first two years of the service.

**Board Comments/Announcements**

Hays-Martin stated that she appreciated the DBRL staff's e-card to the board thanking the group for their support this year. Her fellow Trustees added their thanks and appreciation.

Powell thanked Nielsen for the opportunity to see the Veterans United drive-through holiday lights show.

**Adjournment**

Hearing no further business, Nielsen adjourned the meeting at 6:14 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

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Board Secretary