

**Daniel Boone Regional Library
Minutes, Meeting of February 10, 2022**

Call to Order, Roll Call and Determination of Quorum

Tonya Hays-Martin, President, called the meeting to order by Zoom video conference at 6:00 p.m.

Daniel Boone Regional Library (DBRL) Board members in attendance were: Bradd Anderson, Dorothy Carner, Susan Daly, Mary Fennel, Phil Harrison, Hays-Martin, Jean Howard, Andrea Kimura, Kate Markie, August Nielsen, Pat Powell, Nate Suttentfield, Khaki Westerfield and Debra Winter.

Also in attendance were DBRL Executive Director Margaret Conroy and staff members Amanda Burke, Kirk Henley, Melanie Henry, Sara Henry, Mandy McConnell, Michael Mullett, Russ Niermeyer, Nathan Pauley, Abbey Rimel, Eric Schmeck, Angela Scott, Jim Smith, Mitzi St. John, Lauren Williams.

Public Comment

Anderson, Daly and Harrison entered the meeting during Public Comment.

Hays-Martin welcomed all guests to the meeting, both online and in the Virginia G. Young Room at the Columbia Public Library. Hays-Martin let the members of the public know that there are future opportunities to address the board at public meetings; additionally, the Trustees are always available to contact by email.

Dakota Hommes of 217 W. Broadway, Columbia, spoke in favor of staff unionization efforts.

Wendy Rigby of 1501 Mills Dr., Columbia, spoke in favor of staff unionization efforts.

Kat Stone Underwood of 104 W. Boulevard N., Columbia, spoke in favor of staff unionization efforts and asked the DBRL Board of Trustees to voluntarily recognize Daniel Boone Regional Library Workers United.

Seth Smith of 108 N. Greenwood Ave., Columbia, spoke against staff unionization.

Jason Russell of 1516 Affirmed Dr., Columbia, spoke against staff unionization.

Amy Grus of 1127 S. Pecos Ct., Columbia, spoke against staff unionization.

Hays-Martin thanked each speaker for their input on the topic.

Minutes

Hays-Martin asked for corrections or changes to the minutes of January 12, 2022. Hearing none, she declared the minutes approved as written.

Monthly Reports

Director's Report: Conroy reported on the status of the RFID conversion project, noting that the collections at the Callaway County Public Library have been completed except for the reference section, which is non-circulating. Staff are working on the second floor collection at CPL.

Conroy reported that replacement locker systems for Holts Summit and Hallsville were ordered in January and staff hope to receive the new lockers this summer.

Conroy stated that planning for in-person programming has resumed now that staff absences due to illness are lower following the five-day closure and coronavirus infection rates are falling in the community.

Associate Director Erin Magner is starting February 28. In the 2022 budget, there are 190 positions and 187 are currently filled. Managers are happy to have fully-staffed departments following the 2020-21 hiring freeze.

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Financial Report: Smith reviewed the preliminary January 2022 financial report, noting that property tax revenue “year to date” is less than the prior “year to date” in both districts. CCLD tax revenue is expected to be more in line with the previous year in the February 2022 report due to the timing of receiving railroad and utility property taxes. Smith also believes CBCLD tax revenue is also affected by a timing issue. Smith reminded the board that the projected total CBCLD property tax in 2021 is 123% of budget, so taxpayers may have paid more 2021 taxes than anticipated in December 2021 rather than January 2022. This may result in the 2022 property tax budget being under the projected total at year-end.

Service Report: Conroy reminded the board that January closures affected the monthly statistics. Conroy pointed out that the decrease shown under Material Statistics is due to a combination of factors, including purging the records of missing and lost titles from the catalog, which occurs annually.

Committee Reports

Long-Range Planning: Fennel reported that the Long-Range Planning Committee met on February 3 to kick off the new Strategic Planning cycle. The group discussed potential methods of information gathering including meetings with key interest groups including patrons, staff, the Foundation Board, this board, library friends groups, and representatives from community groups. Non-patrons may also be solicited for feedback. A local facilitator may be used in the process. The committee discussed the need to hear from diverse voices and consider how COVID has changed our communities' needs.

Next, the committee reviewed the current Mission and Vision Statements and agreed that the statements are well-written, still relevant, and do not need to be updated at this time.

Old Business

Policy 2-621 Public Participation: Conroy reviewed the suggested edits, which were discussed at the January board meeting.

ACTION: Powell moved, Howard seconded approving Policy 2-621 Public Participation with the suggested edits. The motion passed.

New Business

Policy 2-651 Meeting Rooms: Conroy noted that the only proposed change is to add the name of the new Policy 2-662 Unattended Children and Vulnerable Adults where applicable.

ACTION: Howard moved, Kimura seconded approving Policy 2-651 Meeting Rooms with the suggested edit. The motion passed.

Other Business

There was no other business.

Staff Comments/Announcements

There were no staff comments or announcements.

Board Comments/Announcements

There were no Trustee comments or announcements.

Closed Session

ACTION: Daly moved, Winter seconded entering Closed Session concerning matters of legal action as authorized under 610.021(1) RSMo. Vote on the motion was taken by roll call: Anderson – yes; Carner – yes; Daly – yes; Fennel – yes; Harrison – yes; Hays-

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Martin – yes; Howard – yes; Kimura – yes; Markie – yes; Nielsen – yes; Powell – yes;
Suttenfield – yes; Westerfield – yes and Winter – yes. The motion passed.

Open Session resumed at 6:50 p.m.

Adjournment

Hearing no further business, Hays-Martin adjourned the meeting at 6:51 p.m.

Minutes recorded by Amanda Burke, DBRL staff.

Board Secretary