

**Daniel Boone Regional Library
Board of Trustees Meeting**

June 11, 2026

6:00 p.m.

Holts Summit Public Library

*****PLEASE NOTE TIME / LOCATION*****

NOTE TO MEMBERS OF THE PUBLIC AND MEDIA: This meeting will take place in person, however there is a Zoom link available. Please contact Emily Camden at ecamden@dbrl.org or by calling 573-817-7014 if you wish to observe the meeting, but cannot attend in person.

AGENDA

1. Call to Order
2. Roll Call and Determination of Quorum
3. Public Comments
4. Approval of Minutes from May 14, 2026 - *enclosed*
5. Monthly Reports
 - a. Directors Report and Comments - *enclosed*
 - b. Financial Reports - *enclosed*
6. Service Spotlight - Holts Summit Update
7. Committee Reports
 - a. Evaluation Committee
 - ★ b. Nominating Committee - *memo to be handed out*
8. District Reports
 - a. Callaway County Library District
 - b. Columbia and Boone County Library District
9. New Business
10. Other Business
11. Staff Announcements
12. Board Comments/Announcements
13. Closed Session Concerning Matters of Personnel as Authorized Under RSMo 610.021(3)
14. Adjournment

AMERICANS WITH DISABILITIES ACT NOTICE

In compliance with the Americans With Disabilities Act (ADA) of 1990, the Daniel Boone Regional Library will arrange for accommodations such as sign interpretation or alternative audiovisual devices to help you participate in library programs and/or meetings or access services. We ask that you make requests for accommodations with as much lead time as possible prior to the scheduled program, service or meeting. To make arrangements, please call ADA Coordinator, Angela Scott, at (573) 443-3161 or send email to ada@dbrl.org.

POLICY FOR PUBLIC PARTICIPATION AT BOARD MEETINGS

The public is invited to attend all meetings of the Daniel Boone Regional Library Board of Trustees except those designated as a closed meeting per RSMO 610.

Members of the public are welcome to address comments to the Board as set forth below:

1. Members of the public may request that an item be considered for placement on the agenda by contacting the Executive Director of Daniel Boone Regional Library at least ten (10) days in advance of the meeting.
2. Public comment is allowed at every Regional Board, District Board or Board Committee meeting except those designated as a closed meeting.
 - a. The item "Public Comment" is included on the agenda and is an opportunity for members of the public to speak.
 - b. When "Public Comment" is noted under a specific agenda item, comments should be limited to that specific topic.
3. Each person desiring to be heard, when recognized by the Presiding Officer, shall first state his or her name and address before commenting.
4. Public comment is limited to three (3) minutes per person unless otherwise directed by the Presiding Officer. Unused time may not be given to another person for the purpose of extending another's allotted three minutes.
5. The Presiding Officer reserves the right to limit the total public comment time on the agenda to 30 minutes.
6. The Presiding Officer shall rule "out of order" all comments which are irrelevant, repetitious, derogatory of persons, businesses or organizations, or which include inappropriate language or are unlawful. The Presiding Officer may also rule "out of order" inappropriate behavior.

These rules may be suspended by motion and majority vote of the Board.

Daniel Boone Regional Library Minutes, Meeting of May 15, 2026

Call to Order, Roll Call and Quorum Determination

Cori Miller-Ryan, President, called the meeting to order at 6:00 p.m.

Daniel Boone Regional Library (DBRL) Board members present were Shannon Alvis, Margrace Buckler, Dorothy Carner, Seth Christensen, Lisa Finn, Tonya Hays-Martin, Jean Howard, Jacqueline Kelly, Steven Medrow, Cori Miller-Ryan, Travis Pringle, and Jennifer Rodewald. Pat Powell was absent.

Also in attendance was DBRL Executive Director Robin Westphal as well as DBRL managers Jim Smith, Erin Magner, Angela Scott, Eric Schmeck, Abbey Rimel, Sara Henry, Lauren Williams, Sheryl Bucklew, Althea Harris, Mitzi St.John, Nathan Pauley, Chris Heitman, Sarah Howard, Kirk Henly, Karen Crago, Mandy McConnell, and other members of library staff.

Public Comment

None.

Minutes

Tonya Hays-Martin requested that her comments in the minutes of the April 16, 2026 Board Meeting be rephrased to better capture her concerns regarding the Long Range Planning Committee. There were no further corrections or comments concerning the minutes . The minutes were approved as corrected.

Committee Reports

Finance Committee

Margrace Buckler, Finance Committee chair, reported that the DBRL Finance Committee met on May 7 to receive the report of the 2025 DBRL audit from the auditors. After reviewing, the committee voted to recommend the DBRL Board of Trustees approve the 2025 DBRL audit. She continued to report that the committee also reviewed and voted to approve the 2025 Cost Allocation report which would not need further approval. Buckler then stated that the auditors would discuss the audit before voting on the above motion to approve the 2025 DBRL audit.

Jim Smith introduced Amanda Schultz of Williams Keepers as the partner in charge of our audit. Amanda presented from the Summary Report of the full audit and reported an unmodified or clean opinion on the financial statements; which is the best opinion given. After the presentation, Jacqueline Kelly asked what the procedure would be if a deficiency is found in the audit. Amanda shared that there are several options according to the professional standards regarding how they either do or do not report findings and recommendations. She further shared that if a material weakness was found—meaning that there is a lapse in internal control, that something could go materially wrong, or have a material impact on the financial statements—either due to fraud or error, the auditors would be required by their professional standards to document that finding in a separate management letter, as well as a proposed recommendation for how the library could remediate that finding.

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ACTION: Buckler, as chair of the Finance Committee, moved to approve the 2025 DBRL Audit as recommended by the DBRL Finance Committee. The vote was taken by roll call: Alvis– yes; Buckler – yes; Carner – yes; Christensen – yes; Finn – yes; Kelly – yes; Hays-Martin– yes; Howard– yes; Kelly– yes; Medrow– yes; Miller-Ryan– yes; Pringle – yes; and Rodewald – yes. The motion passed unanimously.

Evaluation Committee

Seth Christensen, Evaluation Committee Chair, reported that the Evaluation Committee met on April 16, 2026 to review the drafted Employee and Trustee Director Evaluation Surveys. With some proposed changes, the committee voted to approve the amended surveys and will meet to review the results after this meeting.

Monthly Reports

Director's Report:

Robin Westphal began her report by sharing that the Long Range Planning Committee would be meeting the following Monday, May 18, to review the previous strategic plan as well as the the elements discussed in the first session that was had with Funding for Good, our consultants. Robin also reported that our attorney, Chris Pieper, has reached out and would like to coordinate a meeting with Leadership and the trustees to discuss the next bargaining phase for our Union Agreement. Robin added that she would like to hold the meeting in June or July and that Emily Camden would coordinate.

Robin then recognized Dorothy Carner, who joined the board in 2012, for her years of service as she will be leaving the board in June to move closer to family. Robin presented Dorothy with a card from the staff and some DBRL gifts and thanked her for her dedication to DBRL. Dorothy has been a fantastic and involved board member throughout her 14 years of service and she will be missed.

The Foundation has kicked off the Bookmobile Campaign and is planning their very first gala to further raise funds for the campaign. Robin shared that the gala will take place on October 17, 2026 and will be held at Old Hawthorne who graciously donated the space for the event. She added that we hosted a ribbon cutting for the beginning of the campaign, however Bookmobile Senior was in the shop and could not be present, further reiterating the express need to fund a replacement. In other vehicle news, Robin added that she shared a memo with the board recently regarding the need to purchase a new van. She detailed that the Library's Chrysler Pacifica was totaled in a recent accident that, thankfully, no one was injured in. Staff researched and test drove other vehicles and is looking to purchase a Kia Carnival, a hybrid van, as a replacement. Robin concluded that, although the cost falls under what would require a board approval, she wanted to make them aware of the purchase.

Lastly, Robin introduced Chris Heitman, Safety and Security Manager, who joined the team on May 1. Robin shared that he has done well thus far and thanked him for his work in making staff feel safe and heard. Chris shared his excitement being a part of the team and shared that he is thankful for the opportunity. Chris shared a bit about a recent security event that took place and

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recognized Angela Scott, whose actions insured the apprehension of the offender, with a certificate of appreciation.

Jacqueline Kelly shared that she had a few questions regarding the report, the first question posed was seeking more information on the Snack Pack Program for patrons that was mentioned in last month's meeting. Robin shared that the snack packs are managed by Rebecca Dykhouse, Social Work Manager, and are available for staff to give to patrons that may be in need of food. They include a variety of prepackaged snacks, fruit, and items containing protein. Robin further shared that the program is funded in part by the Community Foundation, as our Development Manager Joe secured some support, as well as by the Sherry McBride-Brown Memorial Fund which is managed by the DBRL Foundation. Jacqueline also spoke about the recent Staff Picnic commenting that it was a lovely event that gave her the opportunity to speak with many staff members and she encouraged her colleagues to attend in the future. Moving on, Jacqueline commented that she loved one of the recent videos posted by the library and asked who provides the brain power behind the videos. Mitzi St. John, PR manager, shared that her social media team is behind the videos. She shared that they find ideas from other libraries, generate ideas in house, and get ideas from staff for the videos and gave special credit to Paige Lubbering, Social Media Specialist, and Devin Goins, PR Associate and videographer.

Financial Report:

Jim began his report with comments regarding the December Financial Report, which is now finalized, to summarize what happened in 2025. Jim reported under Revenues and Expenditures that we collected more in revenue than expected by \$716,064 with Total Tax Revenue and Investment Interest on Taxes as the main drivers of the increase. Moving on under Salaries and Fringe Benefits, Jim shared that we were under budget by 2% due to turnover however, this was offset by Health and Dental Insurance which was over budget due to more staff participation in health and dental insurance than budgeted as well as higher than expected short term disability premiums.

Jim further reported being under budget in the General Operating Expenditures section which was influenced by the Professional Fees line being under budget as well as the reappropriation of funds for projects that were budgeted for in 2025 but will be completed in 2026. The Buildings and Grounds line was also reported as under budget by 2% due to the cost of electric and water bills being less than expected as we were expecting an increase in cost that did not occur. The Capital Outlay section was also under budget at year end due to the reappropriation of funds to 2026 for the remainder of the CCPL HVAC project and the Electric Vehicle Charging Stations project. Lastly, Jim reported a fund increase of \$1,499,174 for 2025.

Jacqueline Kelly asked whether the recent increase in gasoline prices is affecting the budget to which Jim responded that the library contracts with the City of Columbia allowing us to get gasoline at a discounted rate so, luckily, it is not currently affecting the Library's budget like it is affecting all of us personally. Jim added that it is something he will be watching as we move

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through 2026 as there is a possibility of being over budget should gasoline prices stay as elevated as they are currently; approximately \$4.17/gallon in Columbia.

Moving forward to the April Report, Jim shared that Total Revenue is as expected for this time of the year; however, he did show concern for where the Investment Interest on Taxes line stands. He further shared that we only have data for January and February currently, making it hard to gauge whether we are receiving as much as we should. Total Expenditures are as expected for April. Looking back at Salaries and Fringe Benefits, Jim reported that we will be over budget again this year for the Short Term Disability line as premiums were more than expected, however other lines being under budget will cover this. Lastly, Jim shared that the Library Vehicle Maintenance line, which covers gasoline costs, is as expected for April though he reiterated that he will be keeping an eye on this line.

Service Report:

Referencing the report, Robin shared that, with the HVAC project still underway at CCPL, we are still unable to record library visits at the location and we are also still unable to gather visit information from the HSPL, due to a faulty door counter. Robin also commented that the Bookomobiles have seen 4,343 people already this year, 400 more than this time last year. Regarding Database usage, Robin shared that Kirk Henley would be sharing more about the services at the August board meeting for our Service Spotlight. Lastly, Robin shared that our notaries performed 450 notarizations (2,222 in 2026) and our passport agents have processed 174 applications in April. Lisa Finn asked for clarification on Circulation statistics being down 13% at the SBCPL. While there is not a clear answer, staff pointed out that visits and program attendance both show an increase, illustrating that more people are coming to the library even if they are checking out less materials.

New Business

None.

Other Business

None.

Staff Announcements

Jim Smith shared thanks for Jason Leggett, Darren Pine, Emily, the Leadership team, managers, and other staff members for their help in ensuring our audits go smoothly each year.

Kirk Henly shared that the 2026 One Read title would be announced the following Thursday and that, with this being our 25th One Read, we are planning some big events!

Board Comments/Announcements

Steven Medrow asked how the CCPL HVAC project was progressing. Robin shared that she went with Angela Scott and Nathan Pauley the week prior, and reported that the project seems to be ahead of schedule; however Robin stated that there is still no guarantee they will finish before the end of June as quoted. Angela shared that the workers found a few things in the

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progress of this project that needed to be fixed as well, like a cast iron pipe that was ready to break at any time, sharing that this project has helped us get ahead of other repairs.

Shannon Alvis shared that June will be her last board meeting as she will be stepping off of the board. She shared that she was recently promoted at work and that her children are playing volleyball, with one now playing at the collegiate level, and that she wants to be sure she is giving 100% where needed. The group congratulated her on her new role and shared excitement for her kids' involvement in volleyball.

Adjournment

Hearing no further business, Cori Miller-Ryan adjourned the meeting at 7:00 p.m.

Minutes recorded by Emily Camden.

Jean Howard, Board Secretary

The Director's Report

Daniel Boone Regional Library

June 11, 2026

Upcoming Meetings and Events

June 19 Library Closed - Juneteenth
June 24 Leadership Columbia Graduation
June 24-30 ALA Conference
July 4-5 Library Closed - Independence Day
July 16 DBRL Board Meeting

Personnel - May Updates

New Hires:

- 5/1/26 Chris Heitman - Safety & Security Manager (AD) - 40 hrs - CPL
- 5/18/26 Mary Sandbothe - Library Assistant (CR) - 16 hrs - CPL
- 5/18/26 Dale Fisher - Library Aide-Kiosk/Shelving (CR) - 13 hrs - CPL
- 5/18/26 Indigo Carrow - Library Aide-Kiosk/Shelving (CR) - 12 hrs - CPL

Leaving:

- 5/6/26 Nicole Zorzi - Library Aide-Kiosk/Shelving (CR) - 13 hrs - CPL
- 5/20/26 Devon Smith - Librarian (CCPL) - 40 hrs - CCPL

Changes/Transfers/Promotions:

- 5/11/26 Miranda Schnack moved from 16-hr Library Aide-Kiosk/Shelving to 20-hr Library Assistant (CR) - CPL
- 5/18/26 Rowan Walsh moved from 30-hr Library Assistant (CR) to 30-hr Human Resources Associate (AD) - CPL
- 5/18/26 Maria Rodriguez moved from 40-hr Library Assistant/Backup Courier (CR) to 40-hr Library Associate-Outreach Lead (PS) - CPL
- 5/31/26 Crystal Buffaloe moved from 31-hr HR Associate(AD)/Library Associate(PS) to 1-hr Library Associate (PS) - CPL

Executive Director

The CCPL HVAC project is going well, there was a small change order that addressed the fact that canned lighting that is in the walkway (1st floor in front of the elevator) are too tall and won't fit with the newly installed ductwork. Two low profile lights were installed in their place at a cost of \$2,547.60.

Plans are being made for a CCPL Grand Reopening Celebration for a date to be determined, but will probably be in mid-July. As of now, nothing indicates that the project won't be completed by the scheduled date of June 30.

The Strategic Planning process included the completion of another step, a Visioning Session that included members of Leadership, the Board and the Union. In this meeting, updated draft Mission and Vision Statements were developed to be presented to the Long Range Planning Committee as well as the full Board in July.

The end of the Missouri Legislative session on May 15 saw a 50% cut to Athletes and Entertainers Tax funding for libraries meaning that our first payment of state fiscal year '27 (October) will be \$40,000 instead of \$80,000 as will our second payment in April of 2027. Adjustments are already being discussed between Jim and Collection Services Manager Kirk Henley as these funds are used to support our materials budget. Also, cut during the session was funding for the Dolly Parton Imagination Library. All budgetary actions still await Governor approval.

DBRL's first Safety and Security Committee meeting under the direction of the Safety and Security Manager Chris Heitman was held on June 3. The Committee is made of members of the Union as well members of management. This is a committee that works closely to discuss and brainstorm about safety and security concerns or initiatives as well help develop some of the protocols to create safer and more secure library spaces.

I was on vacation in Colorado from the afternoon of May 22 to June 1.

Emily was married on Saturday, June 6! We held a shower for her before she left and are looking forward to her return Monday, June 15.

Development

The DBRL Foundation recently upgraded their CRM software which will allow us to sell tickets for our upcoming gala. It should be less expensive or about the same as what we were paying before.

Planning of the DBRL Foundation Gala is going well. After reviewing the set up for the Gala, it has been decided that 100 tickets will be sold, instead of the initially reported number of 120 tickets.

Auction items are still being sought and the Committee is seeking, in addition to art or other tangible items, services like a professional chef preparing dinner for a dinner party or musician providing music for an event, for example. If the board knows of any individuals that could provide something like this, please let Foundation Manager Joe Facticeau know.

Joe recently joined the Columbia Chamber Board and is excited to continue to make connections that benefit the library while also serving the community.

Joe spearheaded Leadership Columbia's Social Services Day which provided Leadership participants with information about non-profit organizations in Columbia and also included a tour of the soon to be open Opportunity Campus.

Public Relations/Media Report

Several library-related topics were covered this month, including our annual reading incentive programs *One Read* and Summer Reading.

The 25th annual *One Read* was announced on May 21. David Gaines with KFRU radio interviewed DBRL's Adult and Community Services Manager/*One Read* co-chair Lauren Williams and Librarian/*One Read* co-chair Kat Stone Underwood about this year's winning 2026 *One Read* title, "Remarkably Bright Creatures" by Shelby Van Pelt. The Columbia Daily Tribune, Fulton Sun and Columbia Missourian also ran stories about the *One Read* announcement.

Summer Reading started at the end of May and this month's Literary Links article in the Columbia Daily Tribune featured books related to the Unearth a Story™ theme. This article was picked up by the Springfield News-Leader and AOL.com. Ishrat Madiha from the Columbia Missourian also highlighted Summer Reading in their article "Summer reading opportunities for Columbia kids."

Several media outlets ran stories about other library-related topics.

- The Fulton Sun covered our annual Period Product Drive, utilizing information from our news article.
- The Daily Blend with Adonica Coleman interviewed Joe Facticeau about the bookmobile fundraising campaign. This interview was picked up and ran by both KBIA and KOMU.
- KOMU's Natalia Gomez del Campo interviewed Community Outreach Manager Abbey Rimel about the Read to Succeed program as part of a story discussing literacy gaps in Missouri.
- Charles Dunlap at The Columbia Daily Tribune covered Bike, Walk and Wheel Week which featured two library events, "Joyride With Mia Burk" and breakfast station as part of the festivities. This story was picked up by AOL.com.
- KOMU ran a story on our Simultaneous Chess Exhibition event, co-hosted with Mizzou Chess.
- Robin was interviewed for an article that ran in the Columbia Missourian about potential federal funding cuts.

Public Services

Outreach Services

Bookmobile Sr. will be going in for regular maintenance and the replacement of a clearance light on June 29.

A Memory Cafe presentation was given to the Kiwanis Club by Marida and Stephanie on June 2.

On Saturday, June 6 the Bookbike visited the Farmers' Market.

A Creative Age exhibit and reception was held at CPL on May 23. This event highlighted the work that was done by students and the reception was very well received by the over 60 attendees.

Read to Success is progressing well, and on May 30 a volunteer tutor training was held for the 9 new volunteers! That brings the total number of volunteers to 14, which is great since we continue to take on new students.

Maria Rodriguez was welcomed as the new Outreach Team Lead. Maria has a background which includes several management positions in fast-paced customer service-driven areas. Maria's experience as an interpreter and native speaker fluent in Spanish will expand our department's ability to reach individuals who would otherwise face barriers to library service. As Outreach Team Lead, Maria will be coordinating direct deliveries with the Outreach team, assisting with our programming efforts and organizing departmental projects. Maria comes to Outreach from DBRL's Circulation department.

Youth Services

Summer Reading for all ages began Friday, May 29. The Kick-Off event was held at Stephens Lake Park, on June 4 at 6:30pm. The program was highlighted by a family concert featuring Violet Vonder Haar. The Kick-Off event was attended by 210 people.

Group sign up for Summer Reading has been brisk with over 300 groups signing up to participate.

Other external events that Youth Services staff participated in include the Family Fun Fest on May 20, with over 200 participants and a whooping 997 people interacting with staff at the annual Tons of Trucks event on May 27.

Adult Services

We received 933 votes from the public on the two finalist titles for our 25th anniversary of One Read, and on May 21 we announced our winner, "Remarkably Bright Creatures" by Shelby Van Pelt. Both the Boone and Callaway County One Read Task Force groups

have met to begin planning programs and events for September. Van Pelt will speak in Columbia at the Missouri Theatre on Tuesday, September 22.

Recent Meetings and Events

May 14	DBRL Evaluation Committee Meeting
May 18	DBRL Long Range Planning Committee Meeting
May 19	DBRL Visioning Session with Funding for Good
May 20	DBRL Foundation Board Meeting
May 25	Library Closed: Memorial Day
May 29	CBCLD Nominating Committee Meeting
	CBCLD Board Meeting
	DBRL Nominating Committee Meeting
June 11	CCLD Board Meeting

FINANCIAL REPORT

May 31, 2026



Daniel Boone Regional Library
Operating Fund Balance Sheet
As of May 31, 2026

	CURRENT YEAR	PRIOR YEAR
Assets		
CURRENT ASSETS		
Checking	2,032,368	1,235,532
Petty Cash	1,150	950
Circulation Cash in Safe	500	500
Callaway Savings	298	298
Cash in Custody Boone County	20,554,878	20,687,700
Inventory	3,007	2,442
Accounts Receivable	-	66
Accrued Interest	51,105	52,205
Due From Foundation	15,829	879
Prepaid Expenditures	14,334	23,272
Total Current Assets	<u>\$ 22,673,468</u>	<u>\$ 22,003,844</u>
FIXED ASSETS		
Land	1,702,265	1,702,264
Automotive Equipment	669,807	669,807
Furniture and Equipment	4,196,525	4,090,856
Callaway County Building	2,185,157	2,185,157
Columbia Building	24,843,130	24,754,781
Leasehold Improvements	80,067	80,067
Total Fixed Assets	<u>\$ 33,676,950</u>	<u>\$ 33,482,932</u>
OTHER ASSETS		
To Be Provided for Long-term Debt	798,003	682,122
Total Other Assets	<u>798,003</u>	<u>682,122</u>
Total Assets	<u><u>\$ 57,148,420</u></u>	<u><u>\$ 56,168,898</u></u>
Liabilities and Fund Balance		
CURRENT LIABILITIES		
Accounts and Salaries Payable	1,600	1,431
Retainage Payable	27,029	-
Unreimbursed Medical	(1,455)	(202)
Dependent Care	1,428	5,030
Entertainment Tax Withholding	99	290
Liabilities Accrued & Withheld	(84,003)	(73,238)
Total Current Liabilities	<u>\$ (55,303)</u>	<u>\$ (66,689)</u>
LONG TERM LIABILITIES		
Accrued PTO	741,294	633,648
Accrued FICA	56,709	48,474
Total Long Term Liabilities	<u>798,003</u>	<u>682,122</u>

Daniel Boone Regional Library
Operating Fund Balance Sheet
As of May 31, 2026

	CURRENT YEAR	PRIOR YEAR
Total Liabilities	<u>\$ 742,700</u>	<u>\$ 615,433</u>
FUND BALANCE		
Fund Balance	15,826,685	14,327,510
Fund Balance, Current Year	6,902,085	7,743,023
Invested in General Fixed Assets	<u>33,676,950</u>	<u>33,482,932</u>
Total Fund Balance	<u>\$ 56,405,720</u>	<u>\$ 55,553,465</u>
Total Liabilities and Fund Balance	<u><u>\$ 57,148,420</u></u>	<u><u>\$ 56,168,898</u></u>

Daniel Boone Regional Library
Statement of Revenues and Expenditures
General Fund
Month and Year-To-Date Period Ended May 31, 2026

	CURRENT MONTH	YEAR TO DATE-ACTUAL	ANNUAL BUDGET	REMAINING BUDGET	YTD AS % OF BUDGET	PRIOR YEAR TO DATE-ACTUAL
REVENUES						
Property Taxes						
Callaway County	\$ 21,166	\$ 2,892,017	\$ 2,958,483	\$ (66,466)	98%	\$ 2,765,329
Columbia and Boone County	63,680	10,727,296	11,900,647	(1,173,351)	90%	9,924,964
Total Tax Revenue	<u>\$ 84,846</u>	<u>\$ 13,619,313</u>	<u>\$ 14,859,130</u>	<u>\$ (1,239,817)</u>	<u>92%</u>	<u>\$ 12,690,293</u>
Investment Interest on Taxes	54,056	98,695	430,900	(332,205)	23%	96,672
Interest on Checking	6,978	42,385	54,100	(11,715)	78%	23,191
Unrealized Gain or (Loss)	-	203,506	-	203,506	0%	661,467
Total Investment Revenues	<u>\$ 61,034</u>	<u>\$ 344,586</u>	<u>\$ 485,000</u>	<u>\$ (140,414)</u>	<u>71%</u>	<u>\$ 781,330</u>
State Aid	-	79,719	159,398	(79,679)	50%	79,679
Athletes and Entertainers Tax	80,000	80,000	160,000	(80,000)	50%	80,000
Contributions	100	81,189	719,950	(638,761)	11%	56,235
Copy and Printing Income	1,816	13,954	34,000	(20,046)	41%	14,706
Other Income	15,983	119,897	238,500	(118,603)	50%	109,006
Total Unrestricted Revenues	<u>\$ 243,779</u>	<u>\$ 14,338,658</u>	<u>\$ 16,655,978</u>	<u>\$ (2,317,320)</u>	<u>86%</u>	<u>\$ 13,811,249</u>
CURRENT FUNDS RESTRICTED						
Grants	-	7,512	60,000	(52,488)	13%	120,768
Total Restricted Revenue	<u>-</u>	<u>7,512</u>	<u>60,000</u>	<u>(52,488)</u>	<u>13%</u>	<u>\$ 120,768</u>
Total Revenue	<u><u>\$ 243,779</u></u>	<u><u>\$ 14,346,170</u></u>	<u><u>\$ 16,715,978</u></u>	<u><u>\$ (2,369,808)</u></u>	<u>85.82%</u>	<u>\$ 13,932,017</u>
EXPENDITURES						
Salaries and Benefits						
Regional Administration	135,314	691,689	1,861,778	1,170,089	37%	589,261
Building and Grounds	27,310	139,231	354,640	215,409	39%	134,560
Patron Services	364,819	1,792,505	4,749,423	2,956,918	38%	1,738,965
Collection Services and IT	91,421	466,158	1,211,351	745,193	38%	428,403
Total Salaries	<u>\$ 618,864</u>	<u>\$ 3,089,583</u>	<u>\$ 8,177,192</u>	<u>\$ 5,087,609</u>	<u>38%</u>	<u>\$ 2,891,189</u>
FICA & Medicare	67,598	226,953	625,555	398,602	36%	211,382
Health and Dental Insurance	96,405	476,823	1,128,802	651,979	42%	417,121
Life Insurance	414	2,042	6,166	4,124	33%	1,926
Retirement Plan	147,924	522,896	1,263,016	740,120	41%	457,173
Short-term Disability	2,816	13,964	31,900	17,936	44%	13,231
Unemployment Insurance	-	-	6,500	6,500	0%	-
Total Salaries and Benefits	<u>\$ 934,021</u>	<u>\$ 4,332,261</u>	<u>\$ 11,239,131</u>	<u>\$ 6,906,870</u>	<u>39%</u>	<u>\$ 3,992,022</u>
Library Materials						
Books, Periodicals and AV	<u>\$ 160,141</u>	<u>\$ 953,222</u>	<u>\$ 2,124,958</u>	<u>\$ 1,171,736</u>	<u>45%</u>	<u>\$ 929,826</u>
General Operating						
Association Dues	2,245	4,590	10,351	5,761	44%	4,941
Conference/Seminar/Staff Training	5,892	24,910	76,850	51,940	32%	20,437
MOREnet	-	8,621	20,000	11,379	43%	7,898
Personal Vehicle Mileage	210	759	3,500	2,741	22%	1,137
Postage and Mailing	(5,225)	48,823	112,910	64,087	43%	53,865
Printing	105	18,141	60,100	41,959	30%	14,940
Professional Fees	20,622	60,563	157,000	96,437	39%	55,405
Programming	10,905	58,909	203,650	144,741	29%	51,116
Supplies and other expenditures	22,037	445,846	682,373	236,527	65%	359,812
Trustee Development	321	1,232	10,840	9,608	11%	1,271
Tuition Reimbursement	-	-	13,500	13,500	0%	1,500

Daniel Boone Regional Library
Statement of Revenues and Expenditures
General Fund
Month and Year-To-Date Period Ended May 31, 2026

	CURRENT MONTH	YEAR TO DATE-ACTUAL	ANNUAL BUDGET	REMAINING BUDGET	YTD AS % OF BUDGET	PRIOR YEAR TO DATE-ACTUAL
CURRENT FUNDS RESTRICTED						
Grants	2,022	7,926	60,000	52,074	13%	9,790
Total General Operating Expenditures	\$ 59,134	\$ 680,320	\$ 1,411,074	\$ 730,754	48%	\$ 582,112
Building Operations and Maintenance						
Building Maintenance	46,729	289,188	586,037	296,849	49%	234,832
Electric/Water Utilities	18,473	78,497	285,104	206,607	28%	76,016
Facility Rent	5,928	127,038	177,984	50,946	71%	117,905
Gas/Utilities	1,563	35,625	51,603	15,978	69%	28,597
Insurance Building and Liability	2,014	172,904	193,832	20,928	89%	154,711
Library Vehicle Maintenance	1,530	19,094	53,425	34,331	36%	1,770
Machine Maintenance	2,539	10,333	39,086	28,753	26%	18,248
Telephone/Utilities	1,676	21,289	88,579	67,290	24%	25,789
Total Building Operations	\$ 80,452	\$ 753,968	\$ 1,475,650	\$ 721,682	51%	\$ 657,868
Total Current Expenditures	\$ 1,233,748	\$ 6,719,771	\$ 16,250,813	\$ 9,531,042	41%	\$ 6,161,828
Revenue Over (Under) Expenditures	\$ (989,969)	\$ 7,626,399	\$ 465,165	\$ (11,900,850)		\$ 7,770,189
Capital Outlay						
Furniture, Equipment, Capital Outlay	650,619	724,314	2,257,850	1,533,536	32%	27,166
Total Capital Outlay	\$ 650,619	\$ 724,314	\$ 2,257,850	\$ 1,533,536	32%	\$ 27,166
Total Expenditures	\$ 1,884,367	\$ 7,444,085	\$ 18,508,663	\$ 11,064,578	40%	\$ 6,188,994
Revenue Over (Under) Expenditures	\$ (1,640,588)	\$ 6,902,085	\$ (1,792,685)	\$ 8,694,770		\$ 7,743,023

DBRL Monthly Report May 2026

Reports

1. The Balance Sheet is presented on pages 1 and 2.
2. The Statement of Revenues and Expenditures reports on pages 3 - 4 illustrate how the actual expenditures compare to the line items, which are grouped to form budget categories. The line item amounts that make up the categories may be over or under as long as the total budgeted expenditures are not exceeded. The Budget Categories are "Total Salaries and Benefits," "Books, Periodicals and AV," "Total General Operating," "Total Building Operations," and "Total Capital Outlay."

Assets

1. Checking is more than the previous year because we needed cash on-hand to complete projects such as the CPL roof replacement, CCPL HVAC replacement, etc. (page 1).
2. Petty Cash increased because we increased the CPL petty cash in August 2025 (page 1).
3. Cash in Custody Boone County decreased because of needing cash on hand for the CPL roof replacement project (page 1).
4. Inventory "Current Year" column is the food and other supplies held on December 31, 2025 by the library staff for sale at the library and kiosk (page 1).
5. The Accrued Interest line reflects accrued interest as of December 31, 2025 (page 1).
6. Due from Foundation represents the amount due for the Foundation's 2025 review of financial report, supplies and postage and printing for bookmobile fund raiser (page 1).
7. Prepaid represents the portion of software licenses and subscriptions paid for CY 2027 (page 1).
8. The Fixed Assets section represents the value of fixed assets at December 31, 2025 adjusted for 2026 asset disposals (page 1).
9. To Be Provided for LT Debt is the offset for the compensated leave liability discussed later (page 1).

Liabilities

1. Retainage Payable represents the amount retained until the CCPL HVAC replacement is complete with the project (page 1).
2. Unreimbursed Medical reports a credit balance for the claims made as part of the Cafeteria Program (page 1). We anticipate the credit balance will decrease when funds are deducted from the employees' checks later in the year.
3. Dependent Care has a liability for the funds that have not been claimed as part of the cafeteria program (page 1).
4. Entertainment Tax Withholding is a two (2) percent tax that is imposed on all fees greater than \$300 paid to out-of-state performers (page 1). This tax is remitted quarterly to the Missouri Department of Revenue.

DBRL Monthly Report May 2026

5. Liabilities Accrued and Withheld represents the DBRL's payment to the vendor for May health insurance premiums (page 1). This credit will be offset by Health premium deductions from employee payroll checks next month.
6. Long Term Liabilities represents the compensated leave liability for the Paid Time Off (PTO) balances at December 31, 2025 (page 1).

Revenue

1. The Property Taxes received are as expected for the month of May (page 3). The Statement of Revenue and Expenditures reflects library tax income through May for the Columbia and Boone County and Callaway County Library Districts.
2. April and May interest income information has not been received from the Boone County Treasurer (page 3).
3. Interest on Checking is more than last year because we have a larger cash balance on-hand this year (page 3).
4. Unrealized Gain or (Loss) represents the reversal of the GASB 31 requirement to value our Investments at market value at year-end (page 3). This amount will be netted against the unrealized gain or (loss) at the end of 2026 to determine the total unrealized gain or (loss) for calendar year 2026.
5. Athletes and Entertainers Tax is expected to be under budget by \$40,000 since the Missouri State Legislature is expected to cut the appropriation.

Expenditures

1. Salaries and Fringe Benefits reports thirty-nine (39) percent expended (page 3).
 - Short-term Disability premiums were more than planned as part of the budget.

We expect all line items to be within budget with the exception of Short-term Disability, which we expect will be covered by other line items being under budget.
2. The General Operating Budget reports forty-eight (48) percent expended (pages 3-4). A few line items worth mentioning are MOREnet; Postage and Mailing; and Supplies. We expect all lines to be within budget at year-end.
 - MOREnet represents the semi-annual payment for services.
 - Postage and Mailing "Year to Date-Actual" column is more than the previous year because of the timing of bulk mailing payments.
 - Supplies "Year to Date-Actual" column is sixty-five (65) percent expended due to the timing of supply and other expenditure needs.
3. Building Operations and Maintenance reports fifty-one (51) percent expended (page 4). A few line items worth mentioning are Facility Rent and Insurance Building and Liability.
 - Facility Rent SBCPL is paid through October 15, 2026. HSPL rent is paid through May 31, 2026. Facility Rent includes renting a temporary facility from March 15, 2026 to July 31, 2026 while the CCPL HVAC replacement project is completed.

DBRL Monthly Report May 2026

- Insurance Building and Liability represents a portion of the library's annual payment for some of its policies.

We expect all line items to be within budget with the exception of Facility Rent, which we expect will be covered by other line items being under budget.

4. Furniture, Equipment, Capital Outlay includes the purchases of CCPL HVAC replacement project invoices, maintenance equipment and furniture approved in the CY 2026 budget (page 4).



Daniel Boone Regional Library

www.dbrl.org · (573) 443-3161 · 1-800-324-4806 · P.O. Box 1267, Columbia, MO 65205

TO:	Columbia and Boone County Library District (CBCLD) Board of Trustees
FROM:	Travis Pringle, Committee Chair
DATE:	May 29, 2026
SUBJECT:	Slate of Officers for 2026-27

The Nominating Committee met on May 29, 2026 and developed a slate of officers. The nominees have accepted their nominations. The motion comes to the Columbia and Boone County Library District Board from the committee recommending the following slate of officers for 2026-27:

Columbia and Boone County Officers:

President – Travis Pringle

Vice-President – Jennifer Rodewald

Secretary and Warrant Officer – Seth Christensen



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TO:	Daniel Boone Regional Library (DBRL) Board of Trustees
FROM:	Jacqueline Kelly, Committee Chair
DATE:	June 11, 2026
SUBJECT:	Slate of Officers for 2026-27

The Nominating Committee met on May 29, 2026 and developed a slate of officers. The nominees have accepted their nominations. The motion comes to the DBRL Board from the committee recommending the following slate of officers for 2026-27:

Regional Officers:

President – Cori Miller-Ryan

Vice-President – Steven Medrow

Secretary – Jacqueline Kelly

Warrant Officer – Jean Howard