Daniel Boone Regional Library
Board of Trustees Meeting
August 13, 2026
6:00 p.m.
Columbia Public Library
Virginia Young Room

*****PLEASE NOTE TIME / LOCATION*****

NOTE TO MEMBERS OF THE PUBLIC AND MEDIA: This meeting will take place in person, however there is a Zoom link available. Please contact Emily Camden at ecamden@dbrl.org or by calling 573-817-7014 if you wish to observe the meeting, but cannot attend in person.

AGENDA

1. Call to Order
2. Roll Call and Determination of Quorum
3. Public Comments
4. Approval of Minutes from July 16, 2026 - *enclosed*
5. Monthly Reports
    a. Directors Report and Comments - *enclosed*
    b. Financial Reports - *enclosed*
    c. Service Report - *enclosed*
    d. Union Report - *enclosed*
6. Service Spotlight - Electronic Services with Kirk Henley
7. District Reports
    a. Columbia and Boone County Library District
8. Committee Reports
    ✪ a. Finance Committee - *enclosed*
9. New Business
    a. Strategic Planning: Board Focus Group Discussion
10. Other Business
11. Staff Announcements
12. Board Comments/Announcements
13. Closed Session Concerning Legal Actions, Causes of Action or Litigation Involving a Public Governmental Body and Any Confidential or Privileged Communications Between a Public Governmental Body or Its Representatives and Its Attorneys Under RSMo 610.021(1) and Concerning Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded. Under RSMo 610.021(3)
14. Adjournment

AMERICANS WITH DISABILITIES ACT NOTICE

In compliance with the Americans With Disabilities Act (ADA) of 1990, the Daniel Boone Regional Library will arrange for accommodations such as sign interpretation or alternative audiovisual devices to help you participate in library programs and/or meetings or access services. We ask that you make requests for accommodations with as much lead time as possible prior to the scheduled program, service or meeting. To make arrangements, please call ADA Coordinator, Angela Scott, at (573) 443-3161 or send email to ada@dbrl.org.

POLICY FOR PUBLIC PARTICIPATION AT BOARD MEETINGS

The public is invited to attend all meetings of the Daniel Boone Regional Library Board of Trustees except those designated as a closed meeting per RSMO 610.

Members of the public are welcome to address comments to the Board as set forth below:

1. Members of the public may request that an item be considered for placement on the agenda by contacting the Executive Director of Daniel Boone Regional Library at least ten (10) days in advance of the meeting.
2. Public comment is allowed at every Regional Board, District Board or Board Committee meeting except those designated as a closed meeting.
    a. The item "Public Comment" is included on the agenda and is an opportunity for members of the public to speak.
    b. When "Public Comment" is noted under a specific agenda item, comments should be limited to that specific topic.
3. Each person desiring to be heard, when recognized by the Presiding Officer, shall first state his or her name and address before commenting.
4. Public comment is limited to three (3) minutes per person unless otherwise directed by the Presiding Officer. Unused time may not be given to another person for the purpose of extending another's allotted three minutes.
5. The Presiding Officer reserves the right to limit the total public comment time on the agenda to 30 minutes.
6. The Presiding Officer shall rule "out of order" all comments which are irrelevant, repetitious, derogatory of persons, businesses or organizations, or which include inappropriate language or are unlawful. The Presiding Officer may also rule "out of order" inappropriate behavior.

These rules may be suspended by motion and majority vote of the Board.

Daniel Boone Regional Library
Minutes, Meeting of July 16, 2026

Call to Order, Roll Call and Quorum Determination
Steven Medrow, Vice-President, called the meeting to order at 6:00 p.m.

Daniel Boone Regional Library (DBRL) Board members present were Margrace Buckler, CJ Dykhouse, Seth Christensen, Shannon Fickess, Ashly Galbreath, Tonya Hays-Martin, Jean Howard, Jacqueline Kelly, Steven Medrow, and Pat Powell. Lisa Finn, Cori Miller-Ryan, Travis Pringle, and Jennifer Rodewald were absent.

Also in attendance was DBRL Executive Director Robin Westphal as well as DBRL managers Jim Smith, Erin Magner, Angela Scott, Eric Schmeck, Lauren Williams, Nathan Pauley, Sarah Howard, Kirk Henly, Karen Crago,Joe Facteau, and other members of library staff.

Public Comment
None.

Minutes
There were no corrections to the minutes of June 11, 2026. The minutes were approved as written.

Monthly Reports
Director's Report:
Robin Westphal shared that she held a board orientation for new trustees, Ashly Galbreath and CJ Dykhouse, just before this meeting and invited the pair to introduce themselves to the rest of the board. Ashly shared that she was born and raised in Callaway County where she currently works for Callaway Bank as the Director of Banking. Ashly joins the regional board as a new addition to the Callaway County Library District (CCLD). CJ Dykhouse shared that he is joining the board through the Columbia and Boone County Library District (CBCLD) and that he serves as General Counsel for the Boone County government.

Moving forward, Robin opened the floor to Angela Scott, Associate Director of Operations, who updated the board regarding the roof replacement project at the Columbia Public Library (CPL). Angela shared that our engineering firm for the project, Bartlett and West Engineering, designed a roof for CPL which was submitted for approval to the City of Columbia. Angela further explained that there were some logistical issues regarding the building codes used by the city, but added that the engineering firm has been working with the city to redesign the plans to be resubmitted. Angela concluded that once the plans are approved, staff will be able to continue with the RFP process for the rest of the project. Jacqueline Keely asked whether we had completed a bidding process for the roof project yet and Angela shared that, in accordance with our procurement process, we completed an RFQ for the engineers, but that we have not done an RFP for the remainder of the contractors needed.

Moving forward, Robin reported that the Callaway County Public Library reopened with the HVAC replacement having been completed. She further shared that they would host a grand reopening celebration the following day complete with face painters and balloon artists. Robin also shared that the DBRL Annual Report for 2025 would be shared soon and highlighted some key statistics from the report; namely the 2,947,435 items checked out system wide in 2025, 1.3 million of which were digital items.

Lastly, Robin reported that the survey portion of the strategic plan is still underway with the staff and community surveys active, noting that the community survey already has 1400 responses with a few weeks left yet to go. Robin further shared that stakeholder surveys for the trustees, foundation board, and community partners will be shared soon as well.

<u>Financial Report:</u>
Jim began his report by sharing that, due to having new trustees, he would provide a more detailed overview of the financial report than is typically given. He encouraged trustees to contact him individually if they would like additional explanation or training on the financial reports. Moving on, Jim explained that the Operating Fund Balance Sheet reflects the library's overall financial position through June 30, 2026. Jim further reviewed the purpose of each line item on this section of the report.

Robin noted tangentially that distributions from the Missouri Athletes and Entertainers Tax, which supports cultural organizations, have been reduced by the state. She noted the library expects to receive an approximately $40,000 reduction in the next distribution cycle, impacting the materials budget. Robin emphasized the importance of beginning conversations with legislators in advance of the next legislative session.

Under Current Liabilities, after prompted by a question from the trustees, Jim explained that negative values under the Liabilities Accrued & Withheld line are associated with staff paying the July health and dental insurance premiums which will be offset in July by the payroll deductions from employee checks. Moving to the fund balance on page two, Jim explained that reserves are designated for future building maintenance, major capital improvements, furniture and equipment replacement, strategic initiatives, and emergency operating needs. Pat Powell, who was on the board when the savings for the fund balance was created, commented that establishing these reserves had required significant effort over many years and stressed the importance of maintaining them.

Moving to the Statement of Revenues and Expenditures portion of the report, under Revenues, Jim shared that Total Tax Revenues were on track for this time of the year. He noted that investment income is expected to be more than the budget amount and Interest on Checking is going to exceed budget expectations due to higher average checking account balance on hand to prepare for major capital projects, while state aid was also on budget. Under the Athletes and Entertainers Tax line, Jim shared that the revenue would finish below budget because of the reduced state appropriation previously discussed.

Under the Expenditures portion of the Statement of Revenues and Expenditures, Jim reported that Salaries and Benefits were tracking appropriately overall despite expected increases in health insurance and short-term disability costs that should be offset by savings in other lines. Jim walked through explaining the other lines before turning to the Building Operations and Maintenance section on page 4 of the report.

Under the Building an Operations section, Jim noted that temporary rental costs for the Callaway County Library during the HVAC replacement project caused facility rent to exceed budget and that natural gas costs were expected to run higher than planned, while electricity costs were projected to finish under budget. Overall, however, total expenditures remained in line with expectations. Jim also reviewed capital expenditures, including progress payments for the Callaway County HVAC replacement project, engineering costs for the Columbia Public Library roof replacement, and other approved furniture, equipment, and technology purchases. During discussion, Jacqueline asked how the bookmobile was affecting the Vehicle Maintenance line which Jim shared that it was, but that vehicle maintenance expenses should decrease once the new bookmobile is placed into service because the aging vehicles currently require frequent repairs. Jean Howard asked whether the utilities costs in Callaway were expected to reduce with the new HVAC system. Jim shared that he expects the new system to both improve energy efficiency which could reduce electricity costs.

<u>Service Report:</u>
Robin briefly shared that the electronic services usage has gone up due to the New York Times All Access and Wall Street Journal which were both added recently. She acknowledged that notary and passport numbers also continue to be high. Lastly, Robin shared that the new study pod was installed at CPL adding that room bookings should go up with more people utilizing the pod.

<u>Union Report:</u>
The trustees welcomed Wendy Rigby to the meeting who thanked the group for the opportunity to provide an update on the DBRL Workers United (DBRLWU) American Federation of State, County & Municipal Employees (AFSCME) Local 311. Wendy further introduced herself, sharing that she has been a staff member for almost 22 years and is currently serving as the Vice President of our union.

Wendy reported that, as Missouri's first unionized public library workforce, our union has remained committed to working in collaboration with the library's leadership team while advocating for members and supporting the library's mission. She further reported that they continue to meet monthly with members of administration through Labor Management Committee meetings. With our current union agreement coming to an end, Wendy shared that the union is preparing for negotiations for our succession contract which will hopefully take effect on January 1, 2027.

Officers and Stewards continue to participate in trainings through AFSCME and Wendy added that our union plans to send two representatives to the AFSCME biannual convention in Chicago. Wendy recognized DBRLWU's Recording Secretary, Marida Fogle, who recently received the AFSCME Never Quit Service Award for her outstanding service both as a union representative and outreach associate. Wendy highlighted that, as a part of this well deserved recognition, an AFSCME film crew came to the library to capture a day in Marida's work life. This video is expected to be shared at the upcoming convention. Wendy further thanked the group for their continued support of a respectful and collaborative relationship between the board, library administration and employees.

<u>Service Spotlight: Bookmobile Fundraiser with Joe Facteau</u>

Joe Facteau, Development Manager, introduced himself to the board and began his presentation by sharing that he serves as the staff liaison for the DBRL Foundation and the Friends groups. He shared that while both groups raise money for DBRL, the Foundation's role is to build relationships with donors, sponsors and community partners as well as fund raise for strategic priorities noting that their 501c3 status allows the library to apply for more grants as well.

Moving forward, Joe shared that the Foundation's current primary initiative is the Bookmobile Replacement campaign, which will continue until the goal of $1 million dollars is reached. With the Foundation usually bringing in around $100,000 per year, Joe noted that the goal for the campaign is quite a bit larger than what we are normally able to raise through grassroots donations. Looking further at the two vehicles needing replaced, Joe shared that the Bookmobile Senior is 25 years old and the Bookmobile Junior is 16 years old noting that these vehicles are usually only expected to last about 15 years. Joe also played a promotional video the library created regarding the bookmobiles which will be reshared as a part of this campaign.

Joe walked through the key points of the campaign thus far including the launch and ribbon cutting for the beginning of the campaign and shared that it has raised $37,556.70 thus far. He further shared that the DBRL Foundation is currently planning an inaugural gala for this fall which will also benefit this campaign. Joe reported that the gala will take place on October 17th from 5pm to 9pm and walked through some of the planned programming for the event. Jacqueline shared that, as a member of the Foundation board, she would be in attendance adding that she would love to see her colleagues present as well.

<u>Committee Reports</u>

<u>Finance Committee</u>

Margrace Buckler shared that, as mentioned in the memo provided in the board packet, the DBRL Finance Committee met on June 18th and 25th to interview three insurance broker firms as a part of an RFQ process to select a new health insurance broker. She further shared that the committee believed Hereth Insurance Consulting most clearly communicated their ability to advise and support DBRL administration and employees by sharing detailed communication plans and other strategies

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ACTION: Buckler, as chair of the Finance Committee, moved to accept Hereth Insurance Consulting's proposal for the health and related insurance broker services as recommended by the DBRL Finance Committee. The vote was taken by roll call: Buckler – yes; Christensen – yes; Dykhouse – yes; Fickess – yes; Galbreath – yes; Hays-Martin– yes; Howard– yes; Kelly– yes; Medrow– yes; and Powell – yes. The motion passed unanimously.

Long Range Planning Committee
Steven Medrow shared, as mentioned in the memo provided in the board packet, that the DBRL Long Range Planning Committee met on July 1st to review the proposed changes to the mission and vision statements. After minor changes, the committee voted to recommend approval to the DBRL board of trustees.

ACTION: Medrow, as chair of the Long Range Planning Committee, moved to accept the proposed changes to the DBRL Mission and Vision Statements as recommended by the DBRL Long Range Planning Committee. The vote was taken by roll call: Buckler – yes; Christensen – yes; Dykhouse – yes; Fickess – yes; Galbreath – yes; Hays-Martin– yes; Howard– yes; Kelly– yes; Medrow– yes; and Powell – yes. The motion passed unanimously.

New Business
None.

Other Business
None.

Staff Announcements
Sarah Howard shared her best, "ROAR," highlighting that the Giant Dinosaur & Fossil Dig Adventure program at CPL earlier in the day welcomed 300 people in the morning and 140 people in the afternoon! This program which brought lifelike dinosaurs from Show-Me Dinosaurs was featured across our entire area was featured as a part of this year's Summer Reading Program which had a theme of "Unearth a Story."™

Board Comments/Announcements
Margrace Buckler shared a thank you to Joe Facteau and the Friends of the Columbia Public Library for the books donated to the Columbia Center for Urban Agriculture's resource center.

Closed Session Concerning Legal Actions, Causes of Action or Litigation Involving a Public Governmental Body and Any Confidential or Privileged Communications Between a Public Governmental Body or Its Representatives and Its Attorneys Under RSMo 610.021(1) and Concerning Preparation, Including Any Discussions or Work Product, on Behalf of a Public Governmental Body or its Representatives for Negotiations with Employee Groups Under RSMo 610.021(9)

ACTION: Dykhouse moved, Christensen seconded entering a Closed Session Concerning Legal Actions, Causes of Action or Litigation Involving a Public Governmental Body and Any

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Confidential or Privileged Communications Between a Public Governmental Body or Its Representatives and Its Attorneys Under RSMo 610.021(1) and Concerning Preparation, Including Any Discussions or Work Product, on Behalf of a Public Governmental Body or its Representatives for Negotiations with Employee Groups Under RSMo 610.021(9). The vote was taken by roll call: Buckler – yes; Christensen – yes; Dykhouse – yes; Fickess – yes; Galbreath – yes; Hays-Martin– yes; Howard– yes; Kelly– yes; Medrow– yes; and Powell – yes. The motion passed unanimously. Entered closed session at 7:18 p.m.

Open session resumed at 7:51 p.m.

Adjournment
Hearing no further business, Steven Medrow adjourned the meeting at 7:51 p.m.

Minutes recorded by Emily Camden.

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Jean Howard, Board Secretary

The Director's Report
Daniel Boone Regional Library (DBRL)
August 13, 2026

Upcoming Meetings and Events

August 13	CBCLD Board Meeting and Tax Rate Hearing
August 26	CCLD Board Meeting and Tax Rate Hearing
August 29	Back to School Program - Logboat Fundraiser
September 2-3	Strategic Planning Retreat
September 6-7	Library Closed: Labor Day
September 10	DBRL Regional Board Meeting

Personnel - July Updates

New Hires:

- 07/13 - Justin Varghese - Library Aide-Kiosk/Shelver (CR) - 16hrs - CPL

Leaving:

- 07/06 - Kathy Morehouse leaving - Library Associate/Floater - CC
- 07/06 - Nancy Nelson leaving - Library Associate/Floater - CC
- 07/07 - Mark Runyon leaving - Library Aide-Kiosk/Shelver (CR) - 11hrs - CPL
- 07/16 - Ivy Eichelberger leaving - Library Aide-Kiosk/Shelver (CR) - 16hrs - CPL
- 07/24 - Kat Pratt leaving - Library Aide-Kiosk/Shelver (CR) - 16hrs - CPL

Changes/Transfers/Promotions:

- 7/11 - Indigo Carrow move from 12hr Library-Aide Kiosk/Shelver (CR) to 12hr Library-Aide Kiosk/Shelver - CPL

Executive Director

Robin and Erin worked to get all of the necessary surveys out for the strategic planning process. As of August 7, there have been 1631 responses to the public survey and 86 responses to the staff survey.

Rainbow Story Time provided a good opportunity to gauge community support for diverse programming. While the negative comments were harsh and the anger behind them was palpable, the positive feedback outnumbered the negative responses roughly 20-1.

At the invitation of Representative Kathy Steinhoff, I presented at Girl Talk, an event sponsored by the Missouri Women's Leadership Coalition.

I was the featured speaker at the Missouri Public Library Directors monthly forum and the support from other library directors across the state was a relief, as I recognize that state funding threats impact all libraries.

Bid documents for roof replacement at CPL will be prepared soon, as we hope to complete this project by the end of the year. The recent heavy rain has shown how imminent the need for a new roof at this facility is.

Development
The upcoming DBRL Foundation Gala will now be held at The Courtyard by Marriott on the same date of October 17, 2026. Joe Facteau, Development Manager, is currently working with the DBRL PR department on the invitations and sponsorship information to be mailed out for the Gala. Joe also reports that, also with help from the PR department, he has updated the donation form on the DBRL webpage. This new form is more ADA friendly and has a modern, professional look.
On August 29th from 12-4 PM we will be participating in a “Back to School Program” at Logboat Brewing Company to further promote the current Bookmobile Campaign; Bookmobile Senior will be in attendance. Logboat will be donating 10% of the proceeds towards the campaign and we hope the event will open the door for future collaborations with Logboat.

Public Relations/Media Report
The media’s coverage of three Missouri government officials’ responses to CPL’s “Rainbow Story Time” dominated this month’s library-related reporting in Mid-Missouri. The story circulated throughout the state, online and beyond our borders.

LOCAL:

Columbia Daily Tribune, Columbia Missouri
July 25 - “Missouri AG criticizes Daniel Boone Library's Rainbow Story Time”
July 27 - “Rainbow Story Time in Columbia draws crowd after politicians’ threats”
July 28 - “Funding threats expand after Daniel Boone Library's Rainbow Story Time”

Columbia Missourian, Columbia, Missouri
July 24 - “Library to hold ‘queer-led story time’ despite backlash from state officials”
July 25 - “Columbia library story time proceeds with packed house following state backlash”
July 28 - “Columbia library defends LGBTQ+ themed ‘Rainbow Story Time’”

Moberly Monitor Index, Moberly, Missouri
July 24 - “Missouri Secretary of State threatens to block funding for Daniel Boone Regional Library over LGBTQ+ BTQ+ ‘Rainbow Story Time”

KMIZ TV
July 24 - “AG says locals have asked about LGBTQ+-themed story time”
July 24 - “QUESTION OF THE DAY: Was the AG right to warn the Columbia library about ‘Rainbow Story Time’?”
July 25 - “Columbia Public Library proceeds with LGBTQ+ story time event after threats from State Secretary”
July 27 - “Brattin seeks records on planning of DBRL’s ‘Rainbow Storytime’ event”
July 28 - “Republican state senator, secretary of state compares Columbia library’s ‘Rainbow Story Time’ to sexual grooming”
July 28 - “State Sen. Rick Brattin, Secretary of State Denny Hoskins hold news conference to criticize Columbia library story hour”
July 28 - “Democratic lawmaker responds to GOP message on Columbia library story hour”

July 30 - “DBRL responds to Brattin’s Sunshine request; senator upset with length of time to complete”

KOMU TV
July 24 - “LGBTQ+ story time at Columbia Public Library sparks threats from state officials”
July 24 - “State Sen. Brattin files records request to uncover ‘Rainbow Story Time’ planning”
July 27 - “Library maintains LGBTQ-themed kids event was lawful as state official threatens funding”
July 31 - “Missouri AG’s office provides some records related to public concern over LGBTQ+ event at Columbia library”

KRCG-TV
July 24 - “Missouri officials warn Columbia library funding could be withheld over LGBTQ+ story time”
July 28 - “Hoskins, Brattin target Daniel Boone Regional Library for Rainbow Story Time in probe”

93.9 The Eagle and Zimmer Communications
July 29 - “UPDATE: Missouri Senate Education Committee chair files Sunshine request for Columbia library over Saturday's story time.”
July 30 - “Columbia Democratic State Senator’s twitter about GOP congressional primary gets reaction from Burks”

KBIA 91.3 FM
July 29 - “Columbia library defends LGBTQ+ themed ‘Rainbow Story Time’”

KJLU 88.9 FM
July 29 - “Republican state leaders threaten funding for Columbia library over rainbow story time Event”

BUZ COMO podcast
July 24 - “AG warns library over LGBTQ+ story hour theme”

STATEWIDE

FOX2NOW [St. Louis]
July 24 - “Missouri officials criticize Columbia library’s LGBTQ+-themed ‘storytime’ event”

Hoodline St. Louis
July 25 - “Show-Me Showdown: Missouri Chief Threatens Columbia Library Over ‘Rainbow Story Time’”

KTTN/KGOZ [Trenton, MO]
July 29 - “Missouri Republicans threaten library funding over ‘rainbow story time’”

KQ2 abc [St. Joseph]

July 24 - “AG says locals have asked about LGBTQ+ -themed story time”

Metro Voice News [Kansas City]
July 28 - “Missouri Officials Question Library Over LGBTQ Story Time"
(NOTE: Hoskins discusses Rainbow Story Time toward the end of the interview.)

Missouri Independent
July 28 - “Missouri Republicans threaten library funding over ‘rainbow story time’”
(NOTE: This story was picked up by the Fulton Sun, News Tribune, St. Louis Business Journal, Spectrum News [St. Louis], KHQA-TV [Quincy, IL, KCUR [Kansas City] and Library Journal infoDOCKET)

July 30 - “What Missouri officials didn’t explain about an LGBTQ+ library story time”
(Note: This piece was picked up by the Columbia Missourian.)

Missourinet
July 31 - “Library’s ‘Rainbow Story Time’ draws funding threats from Missouri officials: ‘We want to ensure this is illegal in the future”

VOP News STL

July 30 - “Why a 30-minute story time has become Missouri’s next political battleground”

OTHER COVERAGE

Erin in the Morning [reader supported substack publication]
July 29 - “Missouri Library Defiantly Holds LGBTQ Story Hour Despite Funding and Legal State Threats.”

Joe. My. God.
July 25 - “Missouri AG Threatens Library’s LGBTQ Story Time”

LGBTQNation
July 27 - “‘Sexual grooming!’ Republican officials threaten library over book about rainbow dinosaur”

NERDSTASH
July 29 - “Missouri Republicans Slammed After Threatening Library Funds Over LGBT-Themed Story Time: ‘The party of cancel culture’”

PEN America
July 30 - “Effort to Shut Down Rainbow Story Hour in Missouri is Government Overreach on Ideological Grounds”

The Randy Report
July 25 - "Missouri Attorney General Warns Library About ‘Rainbow Story Time’”

Todd Starnes
July 24 - “Librarians Could Face Criminal Charges Over ‘Queer-Led Storytime’ for Toddlers"

A few other stories were also covered in July. Both KMIZ and KOMU reported on CCPL’s reopening after the replacement of the HVAC system. Art News, an online publication of Columbia’s Office of Cultural Affairs, listed CPL’s “Altered Books” class in its list of local activities. The Columbia Missourian covered CPL’s annual Cosplay event.

Public Services

Youth Services

Show-Me Dinosaurs saw 998 total patrons over 4 locations and 6 programs. Rainbow Story Time brought over 200 people into CPL along with another 100 of supporters. While Summer Reading is officially over, we still are accepting finishers as well as having another regional program featuring live animals at all locations: Dino Day at the Farm: Meet Modern-Day “Dinosaurs”

Adult Services

The Adult Services team received $2,000 from the Foundation’s Wulfekammer 40% fund for fiber arts programming in partnership with CoMo Craftcycle. This will fund a single-day October mask-making workshop and a 4-week series of beginning machine sewing classes where the same group meets 4 consecutive Sundays to make boxy tees. This is a project that can be found on the library’s subscription e-Resourse Creative Bug, so it will highlight this online resource as well as build skills. CoMo Craftcycle will provide the instructors, materials, and sewing machines. This non-profit organization has a complementary mission; their core values include reaching underserved populations and promoting use of recycled materials, which matches the library’s sustainability initiatives

Outreach

Our Excel Adult High School program awarded three scholarships on 07/16. We resumed accepting applications on August 1st and will begin applicant interviews October 1st. Our remaining scholarships will be awarded at the end of the month of October.

The Bookbike visited the evening Columbia Farmers Market 07/29, luckily the heat broke and staff were able to visit with 41 patrons. Staff also attended Project Homeless Connect 07/23 and talked about library resources with 73 people.

Recent Meetings and Events

August 8	Grown-Up Book Fair
August 5	DBRL Finance Committee Meeting
July 29	DBRL Foundation Board Meeting
July 16	Columbia and Boone County Library District (CBCLD) Board Meeting: Cancelled

DANIEL BOONE REGIONAL LIBRARY

FINANCIAL REPORT

July 31, 2026

Daniel Boone Regional Library
Operating Fund Balance Sheet
As of July 31, 2026

	CURRENT YEAR	PRIOR YEAR
Assets		
CURRENT ASSETS		
Checking	2,323,960	1,052,554
Petty Cash	1,150	950
Circulation Cash in Safe	500	500
Callaway Savings	298	298
Cash in Custody Boone County	18,125,234	19,206,776
Inventory	3,008	2,442
Accounts Receivable	-	66
Accrued Interest	51,105	52,205
Prepaid Expenditures	46,446	56,608
Total Current Assets	$ 20,551,701	$ 20,372,399
FIXED ASSETS		
Land	1,702,265	1,702,265
Automotive Equipment	669,807	669,807
Furniture and Equipment	4,196,525	4,065,840
Callaway County Building	2,185,157	2,185,157
Columbia Building	24,843,130	24,754,781
Leasehold Improvements	80,067	80,067
Total Fixed Assets	$ 33,676,951	$ 33,457,917
OTHER ASSETS		
To Be Provided for Long-term Debt	798,003	682,122
Total Other Assets	798,003	682,122
Total Assets	$ 55,026,655	$ 54,512,438
Liabilities and Fund Balance		
CURRENT LIABILITIES		
Accounts and Salaries Payable	2,222	2,019
Retainage Payable	45,565	-
Unreimbursed Medical	(1,455)	444
Dependent Care	5,427	-
Entertainment Tax Withholding	17	129
Liabilities Accrued & Withheld	(120,216)	(104,481)
Total Current Liabilities	$ (68,440)	$ (101,889)
LONG TERM LIABILITIES		
Accrued PTO	741,294	633,648
Accrued FICA	56,709	48,474
Total Long Term Liabilities	798,003	682,122

Daniel Boone Regional Library
Operating Fund Balance Sheet
As of July 31, 2026

	CURRENT YEAR	PRIOR YEAR
Total Liabilities	$ 729,563	$ 580,233
FUND BALANCE		
Fund Balance	15,826,685	14,327,510
Fund Balance, Current Year	4,793,456	6,120,053
Invested in General Fixed Assets	33,676,951	33,484,642
Total Fund Balance	$ 54,297,092	$ 53,932,205
Total Liabilities and Fund Balance	$ 55,026,655	$ 54,512,438

Daniel Boone Regional Library
Statement of Revenues and Expenditures
General Fund
Month and Year-To-Date Period Ended July 31, 2026

	CURRENT MONTH	YEAR TO DATE-ACTUAL	ANNUAL BUDGET	REMAINING BUDGET	YTD AS % OF BUDGET	PRIOR YEAR TO DATE-ACTUAL
REVENUES						
Property Taxes						
Callaway County	$ 11,469	$ 2,919,320	$ 2,958,483	$ (39,163)	99%	$ 2,790,014
Columbia and Boone County	39,695	10,804,115	11,900,647	(1,096,532)	91%	10,561,620
Total Tax Revenue	$ 51,164	$ 13,723,435	$ 14,859,130	$ (1,135,695)	92%	$ 13,351,634
Investment Interest on Taxes	36,918	192,232	430,900	(238,668)	45%	179,092
Interest on Checking	5,789	54,808	54,100	708	101%	32,225
Unrealized Gain or (Loss)	-	203,506	-	203,506	0%	661,467
Total Investment Revenues	$ 42,707	$ 450,546	$ 485,000	$ (34,454)	93%	$ 872,784
State Aid	-	79,719	159,398	(79,679)	50%	79,679
Athletes and Entertainers Tax	-	80,000	160,000	(80,000)	50%	80,000
Contributions	482,122	563,359	719,950	(156,591)	78%	94,060
Copy and Printing Income	2,720	18,829	34,000	(15,171)	55%	20,278
Other Income	15,362	150,152	238,500	(88,348)	63%	143,512
Total Unrestricted Revenues	$ 594,075	$ 15,066,040	$ 16,655,978	$ (1,589,938)	90%	$ 14,641,947
CURRENT FUNDS RESTRICTED						
Grants	6,936	14,449	60,000	(45,551)	24%	124,705
Total Restricted Revenue	6,936	14,449	60,000	(45,551)	24%	$ 124,705
Total Revenue	$ 601,011	$ 15,080,489	$ 16,715,978	$ (1,635,489)	90.22%	$ 14,766,652
EXPENDITURES						
Salaries and Benefits						
Regional Administration	144,059	973,886	1,861,778	887,892	52%	822,580
Building and Grounds	27,263	193,702	354,640	160,938	55%	186,809
Patron Services	350,381	2,493,444	4,749,423	2,255,979	52%	2,428,041
Collection Services and IT	91,433	648,976	1,211,351	562,375	54%	598,877
Total Salaries	$ 613,136	$ 4,310,008	$ 8,177,192	$ 3,867,184	53%	$ 4,036,307
FICA & Medicare	45,046	316,576	625,555	308,979	51%	296,010
Health and Dental Insurance	98,536	682,916	1,128,802	445,886	60%	600,142
Life Insurance	417	2,872	6,166	3,294	47%	2,733
Retirement Plan	104,971	722,852	1,263,016	540,164	57%	636,049
Short-term Disability	2,873	19,721	31,900	12,179	62%	18,556
Unemployment Insurance	-	-	6,500	6,500	0%	-
Total Salaries and Benefits	$ 864,979	$ 6,054,945	$ 11,239,131	$ 5,184,186	54%	$ 5,589,797
Library Materials						
Books, Periodicals and AV	$ 160,094	$ 1,291,216	$ 2,124,958	$ 833,742	61%	$ 1,255,570
General Operating						
Association Dues	609	5,353	10,351	4,998	52%	5,799
Conference/Seminar/Staff Training	6,397	33,882	76,850	42,968	44%	38,334
MOREnet	-	8,621	20,000	11,379	43%	7,898
Personal Vehicle Mileage	337	1,139	3,500	2,361	33%	2,116
Postage and Mailing	6,091	69,068	112,910	43,842	61%	87,227
Printing	7,846	26,737	60,100	33,363	44%	23,812
Professional Fees	6,229	87,427	157,000	69,573	56%	65,989
Programming	11,229	104,301	203,650	99,349	51%	80,942
Supplies and other expenditures	20,596	482,902	682,373	199,471	71%	427,146
Trustee Development	273	1,844	10,840	8,996	17%	1,924
Tutition Reimbursement	-	-	13,500	13,500	0%	1,500

Daniel Boone Regional Library
Statement of Revenues and Expenditures
General Fund
Month and Year-To-Date Period Ended July 31, 2026

	CURRENT MONTH	YEAR TO DATE-ACTUAL	ANNUAL BUDGET	REMAINING BUDGET	YTD AS % OF BUDGET	PRIOR YEAR TO DATE-ACTUAL
CURRENT FUNDS RESTRICTED						
Grants	579	13,388	60,000	46,612	22%	11,410
Total General Operating Expenditures	$ 60,186	$ 834,662	$ 1,411,074	$ 576,412	59%	$ 754,097
Building Operations and Maintenance						
Building Maintenance	24,528	370,418	586,037	215,619	63%	333,436
Electric/Water Utilities	26,849	127,227	285,104	157,877	45%	120,863
Facility Rent	5,928	138,894	177,984	39,090	78%	129,761
Gas/Utilities	2,146	43,148	51,603	8,455	84%	32,084
Insurance Building and Liability	-	175,450	193,832	18,382	91%	155,792
Library Vehicle Maintenance	1,751	27,930	53,425	25,495	52%	20,703
Machine Maintenance	4,308	16,396	39,086	22,690	42%	17,367
Telephone/Utilities	8,391	33,651	88,579	54,928	38%	38,767
Total Building Operations	$ 73,901	$ 933,114	$ 1,475,650	$ 542,536	63%	$ 848,773
Total Current Expenditures	$ 1,159,160	$ 9,113,937	$ 16,250,813	$ 7,136,876	56%	$ 8,448,237
Revenue Over (Under) Expenditures	$ (558,149)	$ 5,966,552	$ 465,165	$ (8,772,365)		$ 6,318,415
Capital Outlay						
Furniture, Equipment, Capital Outlay	253,159	1,173,097	2,257,850	1,084,753	52%	198,362
Total Capital Outlay	$ 253,159	$ 1,173,097	$ 2,257,850	$ 1,084,753	52%	$ 198,362
Total Expenditures	$ 1,412,319	$ 10,287,033	$ 18,508,663	$ 8,221,630	56%	$ 8,646,599
Revenue Over (Under) Expenditures	$ (811,308)	$ 4,793,456	$ (1,792,685)	$ 6,586,141		$ 6,120,053

DBRL Monthly Report
July 2026

Reports

1. The Balance Sheet is presented on pages 1 and 2.
2. The Statement of Revenues and Expenditures reports on pages 3 - 4 illustrate how the actual expenditures compare to the line items, which are grouped to form budget categories. The line item amounts that make up the categories may be over or under as long as the total budgeted expenditures are not exceeded. The Budget Categories are “Total Salaries and Benefits,” “Books, Periodicals and AV,” “Total General Operating,” “Total Building Operations,” and “Total Capital Outlay.”

Assets

1. Checking is more than the previous year because we needed cash on-hand to complete projects such as the CPL roof replacement, CCPL HVAC replacement, etc. (page 1).
2. Petty Cash increased because we increased the CPL petty cash in August 2025 (page 1).
3. Cash in Custody Boone County decreased because of needing cash on hand for the CPL roof replacement project (page 1).
4. Inventory “Current Year” column is the food and other supplies held on December 31, 2025 by the library staff for sale at the library and kiosk (page 1).
5. The Accrued Interest line reflects accrued interest as of December 31, 2025 (page 1).
6. Prepaid represents the portion of software licenses and subscriptions paid for CY 2027 (page 1).
7. The Fixed Assets section represents the value of fixed assets at December 31, 2025 adjusted for 2026 asset disposals (page 1).
8. To Be Provided for LT Debt is the offset for the compensated leave liability discussed later (page 1).

Liabilities

1. Retainage Payable represents the amount retained until the CCPL HVAC replacement project is complete (page 1).
2. Unreimbursed Medical reports a credit balance for the claims made as part of the Cafeteria Program (page 1). We anticipate the credit balance will decrease when funds are deducted from the employees’ checks later in the year.
3. Dependent Care has a liability for the funds that have not been claimed as part of the cafeteria program (page 1).
4. Entertainment Tax Withholding is a two (2) percent tax that is imposed on all fees greater than $300 paid to out-of-state performers (page 1). This tax is remitted quarterly to the Missouri Department of Revenue.

5. Liabilities Accrued and Withheld represents the DBRL's payment to the vendor for July health insurance premiums (page 1). This credit will be offset by health premium deductions from employee payroll checks next month.
6. Long Term Liabilities represents the compensated leave liability for the Paid Time Off (PTO) balances at December 31, 2025 (page 1).

<u>Revenue</u>

1. The Property Taxes received are as expected for the month of July (page 3). The Statement of Revenue and Expenditures reflects library tax income through July for the Columbia and Boone County and Callaway County Library Districts.
2. June and July interest income information has not been received from the Boone County Treasurer (page 3).
3. Interest on Checking is more than last year because we have a larger cash balance on-hand this year (page 3).
4. Unrealized Gain or (Loss) represents the reversal of the GASB 31 requirement to value our Investments at market value at year-end (page 3). This amount will be netted against the unrealized gain or (loss) at the end of 2026 to determine the total unrealized gain or (loss) for calendar year 2026.
5. Athletes and Entertainers Tax is expected to be under budget by $40,000 since the Missouri State Legislature cut the appropriation.

<u>Expenditures</u>

1. Salaries and Fringe Benefits reports fifty-four (54) percent expended (page 3).
    - Health and Dental Insurance employee participation was more than planned as part of the budget.
    - Short-term Disability premiums were more than planned as part of the budget.

    We expect all line items to be within budget with the exception of Short-term Disability and Health and Dental Insurance, which we expect will be covered by other line items being under budget.
2. The General Operating Budget reports fifty-nine (59) percent expended (pages 3-4). A few line items worth mentioning are Postage and Mailing and Supplies and other expenditures. We expect all lines to be within budget at year-end.
    - Postage and Mailing "Year to Date-Actual" column is sixty-one (61) percent expended due to the timing of bulk mailing payments.
    - Supplies "Year to Date-Actual" column is seventy-one (71) percent expended due to the timing of supply and other expenditure needs.
3. Building Operations and Maintenance reports sixty-three (63) percent expended (page 4). A few line items worth mentioning are Building Maintenance; Facility Rent; and Insurance Building and Liability.

- Building Maintenance "Year to Date-Actual" column is sixty-three (63) percent expended because of more HVAC, electrical, elevator and other repairs needed than planned as part of the budget.
- Facility Rent SBCPL is paid through October 15, 2026. HSPL rent is paid through July 31, 2026. Facility Rent includes renting a temporary facility from March 15, 2026 to July 31, 2026 while the CCPL HVAC replacement project is completed.
- Insurance Building and Liability represents a portion of the library's annual payment for its policies.

We expect all line items to be within budget with the exception of Building Maintenance and Facility Rent, which we expect will be covered by other line items being under budget.

4. Furniture, Equipment, Capital Outlay includes the CCPL HVAC replacement project invoices, CPL roof replacement invoices and purchases of maintenance equipment, computer equipment and furniture approved in the CY 2026 budget (page 4).

SERVICE REPORT - JULY 2026
DANIEL BOONE REGIONAL LIBRARY

MONTH 2026	MONTH 2025			CUMULATIVE 2026	CUMULATIVE 2025	
			CIRCULATION STATISTICS			
117,790	126,297	-6.7%	Columbia Public Library	743,514	789,157	-5.8%
6,631	9,294	-28.7%	Callaway County Public Library	44,810	57,764	-22.4%
6,897	6,835	0.9%	Southern Boone County Public Library	40,053	41,931	-4.5%
6,437	5,776	11.4%	Holts Summit Public Library	37,611	38,340	-1.9%
113,381	116,778	-2.9%	Digital Branch (eBks, downloadable audiobks & magazines)	799,870	755,531	5.9%
7,108	7,320	-2.9%	Outreach Circulation	43,073	41,994	2.6%
1,014	923	9.9%	Library-To-Go Circulation (Hallsville)	6,669	6,384	4.5%
259,258	273,223	-5.1%	Total Materials Circulated	1,715,600	1,731,101	-0.9%
			LIBRARY VISITS			
34,697	33,505	3.6%	Columbia Public Library	239,088	225,892	5.8%
3,000	4,607	-34.9%	Callaway County Public Library	12,581	29,868	-57.9%
3,237	2,660	21.7%	Southern Boone County Public Library	21,658	18,469	17.3%
0	2,107	-100.0%	Holts Summit Public Library	0	11,987	-100.0%
1,042	1,144	-8.9%	Bookmobile	7,533	7,387	2.0%
257	252	2.0%	Delivery Services	1,880	1,609	16.8%
			ELECTRONIC SERVICES			
128,813	109,965	17.1%	DBRL Page Views (Non-Catalog)	787,439	736,131	7.0%
3,091	2,455	25.9%	Database Uses	19,679	17,886	10.0%
5,291	5,163	2.5%	Internet Computer Sessions	34,296	34,468	-0.5%
5,066	4,924	2.9%	Wireless Access Point Uses	32,553	33,840	-3.8%
			REFERENCE / OTHER NON-CIRCULATION CONTACTS			
11,420	11,496	-0.7%	Columbia Public Library	77,848	73,840	5.4%
914	1,196	-23.6%	Callaway County Public Library	5,087	7,720	-34.1%
841	953	-11.8%	Southern Boone County Public Library	5,955	6,374	-6.6%
878	768	14.3%	Holts Summit Public Library	4,861	4,702	3.4%
120	[redacted]		Outreach Services*	120	[redacted]	
			PROGRAMS / COMMUNITY EVENTS			
151	170	-11.2%	Library Programs	1,097	974	12.6%
5,084	4,461	14.0%	Number in Attendance	27,121	21,974	23.4%
8	9	-11.1%	Tours, Booths and Presentations	103	107	-3.7%
518	670	-22.7%	Estimated Number in Attendance	6,209	8,201	-24.3%

MONTH				CUMULATIVE		
2026	2025		MEETING ROOM USES	2026	2025	
65	67	-3.0%	Community Groups Using Rooms (CPL)	449	436	3.0%
97	89	9.0%	Library-related Uses (CPL)**	628	627	0.2%
3	5	-40.0%	Community Groups Using Rooms (CCPL)	20	25	-20.0%
12	20	-40.0%	Library-related Uses (CCPL)**	57	136	-58.1%
14	7	100.0%	Community Groups Using Rooms (SBCPL)	69	83	-16.9%
29	20	45.0%	Library-related Uses (SBCPL)**	202	134	50.7%
1	1	0.0%	Community Groups Using Rooms (HSPL)	20	13	53.8%
21	21	0.0%	Library-related Uses (HSPL)**	128	87	47.1%
			MATERIALS STATISTICS			
357,720	353,089	1.3%	Books			
12,365	16,262	-24.0%	Spoken Recordings			
15,416	15,546	-0.8%	Music Recordings			
36,384	37,568	-3.2%	Video Recordings			
235	162	45.1%	Devices			
1,541	1,399	10.2%	Kits			
106,142	104,519	1.6%	Digital Materials			
529,803	528,545	0.2%	Total Materials			

* Includes reference questions recieved at lobby stops, homebound deliveries and on the bookmobile

** Includes use by the Friends groups, library boards and committees, staff meetings and library programs.

Service Report: July 2026

Circulation
Compared to July of 2025, our total circulation statistics have decreased by 5.1% with the decrease in circulation at the Callaway County Public Library (-28.7%), driving the decrease as they return to normal after reopening the main location.

Library Visits
The door counter at the Holts Summit Public Library (HSPL) remains broken as seen by the zero data for July 2026, however CCPL visits have returned to the report with the reopening of the main location. While the visits are down by 34.9%, it should be noted that the grand reopening did not happen until July 17th.

Electronic Services
Page Views increased by 25.9% when compared to last July. Regan Richards, Web Developer, shared that this increase was largely due to an increase in page views relating to the strategic planning survey (2,612 views) and to Rainbow Story Time (1,527 views). For context, Regan added that the next most popular events this month were Giant Dinosaur & Fossil Dig Adventure (194 views), No-Excuse Absentee Voting (184 views) and CosplayCon (144 views). Database Usage also continues to grow with access to NYT All Access (346 views) and Newsbank access to the Columbia Daily Tribune (343 views) continue to grow steadily and are now our top resources, with Consumer Reports (309 views) coming in a close third.

Reference/ Other Non-Circulation Contacts
Reference and Non-Circulation Contacts saw slight fluctuation at most locations, while the CCPL closure affected this data as well. With the branch reopening having taken place, I would expect contacts to start to return to normal in coming months.

We have added a new line to this section in order to begin recording reference contacts received through our Outreach Services including lobby stops, homebound deliveries and on the bookmobile. Please note that, because we are beginning in July, the cumulative column will not actually reflect the entire year and blanks will remain on both 2025 columns through the rest of the reports this year.

Programs/Community Events
When compared to July of 2025, both Library Programs and Tours, Booths, and Presentations have decreased in number. High attendance Library Programs this month included Rainbow Story Time (200 People), the CCPL Grand Reopening (175 People), and all of the Giant Dinosaur & Fossil Dig Adventure events that took place throughout the region; three occurrences in Columbia (300, 152, and 143 People), one in Holts Summit (114 People), One in Fulton at the Rec-Plex (180); and one in Ashland at the YMCA (112 People). The Giant Dinosaur & Fossil Dig Adventure events saw a total of 1,001 people total.

Notary Services
In the month of July, our notaries completed 547 notarizations for a total of 3,851 notarizations in 2026 thus far.

Passport Services
In the month of July, our team processed 126 new passport applications.

Social Work
Our Social work department made 219 patron contacts in the month of July while distributing 35 hygiene kits. Rebecca Dykhouse, Social Work Manager, shared that We discontinued pre-packaged snack packs in July and transitioned to distributing individual snacks. Joe Facteau, Development Manager, is currently working to secure donations of snacks and disposable water bottles, as our grant funding cannot sustainably support long-term snack pack expenditures.

The Social Work department also facilitated two Mental Health First Aid trainings during July; one Youth Mental Health First Aid session and one Adult Mental Health First Aid session. The Youth MHFA training on July 24 with 13 participants and two instructors from Compass and the Adult MHFA training was held on July 28 with 21 participants and two instructors.On July 21, the department hosted a group from the Voluntary Action Center. Following a tour of the library led by Jonya, Rebecca provided a presentation on the library's social work program, followed by a question-and-answer session.

Addy Slusher, Social Work Specialist, and Rebecca attended Project Homeless Connect on July 23, where they engaged with more than 100 individuals experiencing homelessness, many of whom are regular library patrons. The event also provided valuable networking opportunities with community service providers, helping strengthen continuity of care and expand our referral network. Addy also attended the Unity in the Community meeting on July 27; going forward, Rebecca and Addy will alternate attendance at this monthly meeting.

Rebecca reports that they also continued distributing period products collected during our recent period product drive. During July, products were distributed to McCambridge Center, Ronald McDonald House, and CoMo Mobile Aid. The department is also continuing our partnership with CoMo Mobile Aid to assist with lunch distribution at the library every Monday, Wednesday, and Friday. Friday coverage had been inconsistent due to volunteer availability but resumed on July 24. Approximately 164 lunches were served during the month of July.

Daniel Boone Regional Library Workers United

AFSCME Local 3311 – Board Report

Reporting Period: August 2026

Daniel Boone Regional Library Workers United (AFSCME Local 3311) continues to represent bargaining unit employees throughout the Daniel Boone Regional Library system. As Missouri's first unionized public library workforce, our local remains committed to maintaining a constructive partnership with library administration while advocating for employees and supporting the Library's mission of providing exceptional public service.

AFSCME, the American Federation of State, County, and Municipal Employees, is one of the nation's largest unions representing public service workers and is affiliated with the AFL-CIO.

Current Local 3311 officers, executive board members, and stewards are listed in the appendix to this report.

Member Engagement

Throughout August, Local 3311 is focused on engaging members in preparation for the upcoming round of collective bargaining. In addition to maintaining regular communication with members, the local has been hosting open brainstorming sessions where employees can share ideas, concerns, and priorities for negotiations. These conversations have provided valuable member input as the bargaining team develops proposals for the successor agreement.

Officers and stewards continue to welcome new employees, answer questions about the collective bargaining agreement, and provide representation and support when requested.

Labor-Management Relations

Local 3311 remains committed to maintaining a positive and collaborative relationship with library administration. Regular communication continues as both parties work together to address workplace concerns, clarify contract provisions, and support effective library operations.

Bargaining Preparation

Preparations for successor contract negotiations are well underway. Following the membership priorities survey distributed earlier this summer, the bargaining team has begun holding Friday afternoon preparation sessions to review member feedback, refine proposals, and prepare for negotiations scheduled to begin in September. These meetings are helping ensure that bargaining priorities reflect the experiences and interests of employees throughout the bargaining unit.

Training and Professional Development

Union officers and stewards continue to participate in AFSCME educational opportunities designed to strengthen leadership development, contract administration, grievance handling, and effective member representation.

Vice President Wendy Rigby and Recording Secretary Marida Fogle are preparing to attend the AFSCME Convention, taking place August 16–21. During the convention, they will have the opportunity to participate in workshops, connect with union leaders and members from across the country, and gain additional knowledge and skills to bring back to Local 3311.

Recognition

Local 3311 is pleased to celebrate Recording Secretary **Marida Fogle**, who was recently recognized with AFSCME's **Never Quit Service Award**. The award honors members whose dedication strengthens both their workplaces and their communities.

AFSCME has published a feature highlighting Marida's service as a union leader and Outreach Associate, including a short video about her work. Board members interested in learning more may view the feature here:

https://tinyurl.com/AFSCME-Never-Quit-Fogle

Looking Ahead

Over the coming month, Local 3311 will focus on:

- Beginning successor contract negotiations in September.
- Continuing Friday bargaining preparation sessions and refining proposals based on member feedback.
- Maintaining open communication with library administration and bargaining unit employees.
- Supporting new employees as they join the bargaining unit.
- Promoting a workplace that values collaboration, professional growth, employee retention, and outstanding public library service.

We appreciate the Board's continued support of a respectful and productive labor-management relationship. Local 3311 looks forward to continuing our work with library administration to foster a positive workplace that benefits employees, patrons, and the communities served by the Daniel Boone Regional Library.

Appendix: DBRLWU Leadership

Officers

- **President:** Patrick Johnston
- **Vice President:** Wendy Rigby
- **Secretary-Treasurer:** Rowan Walsh
- **Recording Secretary:** Marida Fogle

Executive Board

- Liz Aleshunas
- Megan Durham
- Sam Jeffery
- All elected officers

Union Stewards

- Liz Aleshunas
- Crystal Buffaloe
- Nancy Chao
- Nathan Ferguson
- Marida Fogle
- Anne Girouard
- Patrick Johnston
- Wendy Rigby
- Beth Shapiro
- Rowan Walsh
- Vero Woolfolk

	2024 Income Expenditures	2025 Income Expenditures	2026 Amended Budget	YTD 6/30/26	Projected 2026	2027 Budget	
Revenue							
Property Taxes	13,849,973	14,977,320	14,859,130	13,672,272	14,889,647	15,400,795	B
Investment Interest	537,893	505,383	485,000	204,333	543,000	499,100	C
Unrealized Gain or (Loss) on Investments	84,661	457,961	- 0	203,506	30,000	- 0	D
State Aid	319,479	319,398	319,398	159,719	279,438	239,438	E
Grant Revenue	170,833	128,692	60,000	7,512	18,620	60,000	H
Contributions	162,250	254,954	719,950	81,238	665,950	222,500	F
Copy/Print Income	33,687	34,178	34,000	16,109	32,220	34,000	
Other Income	269,228	235,105	238,500	134,788	238,500	238,500	G
TOTAL Budgeted Revenue	$15,428,004	$16,912,991	$16,715,978	$14,479,477	$16,697,375	$16,694,333	A
Expenditures							
Operating							
Salaries and Fringe Benefits	10,722,403	10,186,693	11,239,131	5,189,967	11,159,448	11,556,851	I
Library Materials	2,032,858	2,062,234	2,124,958	1,131,123	2,084,958	2,084,508	Q
General Operating	1,284,611	1,156,872	1,411,074	774,474	1,357,363	1,303,097	R
Building Operations and Maintenance	1,633,225	1,489,863	1,475,650	859,303	1,483,671	1,541,463	V
Subtotal Operating Expenditures	15,673,097	14,895,662	16,250,813	7,954,867	16,085,440	16,485,919	
REVENUE OVER (UNDER)OPERATING EXPENDITU	(245,093)	2,017,329	465,165	6,524,610	611,935	208,414	
Non-operating							
Capital Outlay	287,322	518,155	2,172,850	919,938	2,118,850	1,322,200	AA
Total Expenditures	15,960,419	15,413,817	18,423,663	8,874,805	18,204,290	17,808,119	
REVENUE OVER (UNDER) EXPENDITURES	(532,415)	1,499,174	(1,707,685)	5,604,672	(1,506,915)	(1,113,786)	
FUND BALANCE, BEGINNING OF YEAR	$14,859,929	$14,327,514	$15,826,688		$15,826,688	$14,319,773	
FUND BALANCE, AT END OF YEAR	$14,327,514	$15,826,688	$14,119,003		$14,319,773	$13,205,987	BB

	2025 Amended Budget	Projected 2026	2027 Budget	
DESIGNATED FUND BALANCE				
FUTURE IMPROVEMENTS OF BUILDINGS OWNED BY DISTRICT	$2,227,000	$2,227,000	2,123,018	CC
FUTURE EQUIPMENT, FURNITURE, CAPITAL OUTLAY REPLACEMENT	1,917,155	1,917,155	5,305,360	DD
IMPLEMENTATION OF THE STRATEGIC PLAN	828,256	828,256	828,256	EE
UNRESTRICTED FUND BALANCE	9,146,592	7,647,418	4,949,353	FF
FUND BALANCE, AT END OF YEAR	$14,119,003	$12,619,829	$13,205,987	BB

Daniel Boone Regional Library
Detail to CY 2027 Preliminary Operating Budget

DRAFT

CURRENT FUNDS, UNRESTRICTED	2024 Income	2025 Income	2026 Amended Budget	YTD 06/30/26	Projected 2026	2027 Budget	
Property Taxes:							
Columbia and Boone County	$ 11,315,505	$ 12,113,035	$ 11,900,647	$ 10,764,420	$ 11,900,647	12,173,830	
Callaway County	2,534,468	2,864,285	2,958,483	2,907,852	2,989,000	3,226,965	
Total Property Taxes	13,849,973	14,977,320	14,859,130	13,672,272	14,889,647	15,400,795	B
Investment Interest on Taxes	461,935	448,688	430,900	155,314	445,000	445,000	C
Interest on Checking	75,958	56,695	54,100	49,019	98,000	54,100	C
Total Investment Interest	537,893	505,383	485,000	204,333	543,000	499,100	C
Unrealized Gain or (Loss) on Investments	84,661	457,961	-	203,506	30,000	-	D
State Aid	159,479	159,398	159,398	79,719	159,438	159,438	E
Athletes and Entertainers Tax	160,000	160,000	160,000	80,000	120,000	80,000	E
Total State Aid	319,479	319,398	319,398	159,719	279,438	239,438	E
Contributions	162,250	254,954	719,950	81,238	665,950	222,500	F
Copy/Print Income	33,687	34,178	34,000	16,109	32,220	34,000	
Other Income	269,228	235,105	238,500	134,788	238,500	238,500	G
TOTAL UNRESTRICTED REVENUE	$ 15,257,171	$ 16,784,299	$ 16,655,978	$ 14,471,965	$ 16,678,755	16,634,333	
CURRENT FUNDS, RESTRICTED							
Restricted Grant Revenue	170,833	128,692	60,000	7,512	18,620	60,000	H
TOTAL REVENUE	$ 15,428,004	$ 16,912,991	$ 16,715,978	$ 14,479,477	$ 16,697,375	16,694,333	A

Daniel Boone Regional Library
Detail to CY 2027 Preliminary Operating Budget

EXPENDITURES	2024 Expenditures	2025 Expenditures	2026 Amended Budget	YTD 06/30/26	Projected 2026	2027 Budget	
Salaries and Fringe Benefits							
Regional Administration	$ 1,330,301	$ 1,532,735	$ 1,861,778	$ 829,827	$ 1,861,700	1,958,866	
Building and Grounds	326,820	340,885	354,640	166,439	354,640	363,906	
Patron Services	4,228,694	4,435,848	4,749,423	2,143,063	4,729,282	4,816,533	
Collection Services and IT	998,236	1,120,302	1,211,351	557,544	1,211,350	1,216,956	
Total Salaries	$ 6,884,051	$ 7,429,770	$ 8,177,192	$ 3,696,873	$ 8,156,972	8,356,261	
FICA and Medicare	511,251	546,524	625,555	271,530	624,008	639,254	J
Health Dental Insurance	852,554	1,045,212	1,128,802	584,380	1,128,802	1,241,680	K
Retirement 401(k) plan	313,165	358,363	394,389	180,568	364,500	385,690	L
Retirement LAGERS	2,148,116	770,074	868,627	437,313	845,300	887,600	M
Short Term Disability	8,633	32,015	31,900	16,849	33,700	33,700	N
Life Insurance	4,633	4,735	6,166	2,454	6,166	6,166	O
State Unemployment Insurance	-	-	6,500	-	-	6,500	P
Total Fringe Benefits	3,838,352	2,756,923	3,061,939	1,493,094	3,002,476	3,200,590	
Total Salaries and Fringe Benefits	$ 10,722,403	$ 10,186,693	$ 11,239,131	$ 5,189,967	$ 11,159,448	$ 11,556,851	I
Library Materials	$ 2,032,858	$ 2,062,234	$ 2,124,958	$ 1,131,123	$ 2,084,958	2,084,508	Q

Daniel Boone Regional Library
Detail to CY 2027 Preliminary Operating Budget

	2024 Expenditures	2025 Expenditures	2026 Amended Budget	YTD 06/30/26	Projected 2026	2027 Budget	
General Operating							
Association Dues	10,147	8,404	10,351	4,744	10,320	9,051	S
Conference/Seminar/Staff Trng.	62,442	77,758	76,850	27,485	76,850	35,850	T
MOREnet	15,768	16,519	20,000	8,621	17,300	20,000	
Personal Vehicles/Mileage	3,365	3,396	3,500	802	3,500	3,500	
Postage and Mailing	117,669	105,320	112,910	62,977	112,910	113,040	
Printing	50,655	49,395	60,100	18,891	60,100	60,100	
Professional Fees	297,529	129,618	157,000	81,198	157,000	92,000	U
Programming	132,385	168,038	203,650	93,072	195,650	216,550	
Supplies and other expenditures	561,854	568,406	682,373	462,305	681,873	682,166	
Trustee Development	4,650	5,641	10,840	1,571	10,840	10,840	
Tuition Reimbursement	-	3,000	13,500	-	13,500	-	
RESTRICTED EXPENDITURES							
Restricted Grant Expenditures	28,147	21,377	60,000	12,808	18,620	60,000	
Total General Operating	$ 1,284,611	$ 1,156,872	$ 1,411,074	$ 774,474	$ 1,358,463	1,303,097	R
Building Operations and Maintenance							
Building Maintenance	834,538	635,780	586,037	345,980	586,037	649,437	V
Electric/Water Utilities	269,607	274,412	285,104	100,378	270,500	279,100	
Facility Rent	172,404	175,140	177,984	132,966	187,118	177,984	
Gas/Utilities	49,747	47,083	51,603	41,002	88,085	65,500	W
Insurance, Building & Workers' Compensation	143,202	199,000	193,832	175,450	179,820	193,832	X
Library Vehicle Maintenance	50,489	54,516	53,425	26,180	53,425	53,425	
Machine Maintenance	43,232	36,116	39,086	12,088	39,086	33,256	Z
Telephone	70,006	67,816	88,579	25,259	79,600	88,929	
Total Building Operations and Maintenance	$ 1,633,225	$ 1,489,863	$ 1,475,650	$ 859,303	$ 1,483,671	1,541,463	V
TOTAL OPERATING EXPENDITURES	$ 15,673,097	$ 14,895,662	$ 16,250,813	$ 7,954,867	$ 16,086,540	16,485,919	

	2024 Expenditures	2025 Expenditures	2026 Amended Budget	YTD 06/30/26	Projected 2026	2027 Budget	
CURRENT REVENUE OVER (UNDER) EXPENDITURES							
OPERATING BUDGET	(245,093)	2,017,329	465,165	6,524,610	610,835	208,414	
Capital Outlay							
NONCURRENT EXPENDITURES							
Capital Outlay	287,322	518,155	2,172,850	919,938	2,118,850	1,322,200	AA
Total Capital Outlay	287,322	518,155	2,172,850	919,938	2,118,850	1,322,200	
TOTAL EXPENDITURES	$ 15,960,419	$ 15,413,817	$ 18,423,663	$ 8,874,805	$ 18,205,390	17,808,119	
REVENUE OVER (UNDER) EXPENDITURES	$ (532,415)	$ 1,499,174	$ (1,707,685)	$ 5,604,672	$ (1,508,015)	(1,113,786)	
FUND BALANCE, BEGINNING OF YEAR	$ 14,859,929	$ 14,327,514	$ 15,826,688		$ 15,826,688	14,319,773	
FUND BALANCE, AT END OF YEAR	$ 14,327,514	$ 15,826,688	$ 14,119,003		$ 14,318,673	13,205,987	BB

	2026 Amended Budget	Projected 2026	2027 Budget	
DESIGNATED FUND BALANCE				
FUTURE IMPROVEMENTS OF BUILDINGS OWNED BY DISTRICT	$ 2,227,000	$ 2,227,000	2,123,018	CC
FUTURE EQUIPMENT, FURNITURE, CAPITAL OUTLAY REPLACEMENT	1,917,155	1,917,155	5,305,360	DD
IMPLEMENTATION OF THE STRATEGIC PLAN	828,256	828,256	828,256	EE
UNRESTRICTED FUND BALANCE	9,146,592	7,647,418	4,949,353	FF
FUND BALANCE, AT END OF YEAR	$ 14,119,003	$ 12,619,829	13,205,987	BB

DRAFT

BUDGET MESSAGE

TO:	**Daniel Boone Regional Library (DBRL) Board of Trustees**
FROM:	DBRL Finance Committee, Robin Westphal and Jim Smith
DATE:	**Aug 5, 2026**
SUBJECT:	Calendar Year (CY) 2027 Preliminary Operating Fund Budget

Recommendation

The DBRL Finance Committee met Wednesday August 5th and passed a motion to recommend the DBRL Board of Trustees approve the Preliminary CY 2027 Operating Budget.

Purpose

The purpose of the Preliminary CY 2027 Operating Budget is to illustrate the need for the revenue generated from the Columbia and Boone County (CBCLD) and the Callaway County (CCLD) Library Districts' tax levies and to provide information to set the framework for the Final CY 2027 Budget. The Final CY 2027 Budget will differ from the preliminary budget because of the impact of the Boone County Property Tax credit on CBCLD property tax revenue will be estimated, new information will be received, guidance will be obtained from the Finance Committee and input will be received from the DBRL Board of Trustees (Board).

Budget Discussion

Revenue

A. Total Budgeted Revenue for CY 2027 is reported to decrease one-tenth (.1) percent from the CY 2026 budget mainly due to projecting a decrease in Athletes and Entertainers tax revenue and Foundation support offset by a projected increase in property tax revenue.

B. Tax revenue is budgeted to increase three and seven-tenths (3.7) percent over the CY 2026 budget due to the growth in the library districts. The 2027 tax revenue includes the Boone County Senior Property Tax credit because we need to justify the need for the 29.43 cents per $100 of assessed valuation. This is the same property tax rate that was approved in last year's budget. The 2026 CCLD tax rate is expected to remain the same as last year at 26.00 cents per $100 of assessed valuation. The final budget will need to include an estimated reduction for Boone County Senior Property Credit for both library districts.

C. The Investment Interest on Taxes budget is expected to increase from the CY 2026 Budget because we believe we will receive similar rates that are included in the Projected Actual return on the investment pool with the Boone County Treasurer. Interest on Checking is budgeted at the CY 2026 Budget amount because we believe we will have a lower average balance in the checking account for CY 2027 year.

D. The Gain or (Loss) on Investment YTD 06/30/26 column shows the reversal of the $203,506 adjustment made on December 31, 2025 to value investments at market value at year-end as required by GASB Statement 31. This amount will be netted with the GASB 31 December 31, 2026 amount at the end of the year. After the amounts are netted, we are projecting a $30,000 unrealized gain in the Projected 2026 column. The reversal of the GASB 31 entry is done to make sure that the cash balances reflect the amount that we can withdraw from the Boone County investment pool because the unrealized gain/loss is viewed as temporary. The investments are intended to be held to maturity, at which time the unrealized gain/loss is expected to be reversed.

E. Total State Aid (State and A&E) is budgeted at the same amount as the state aid expected to be received in CY 2026 because of the following:

1.) The 2026 projection is $159,438 We have received $79,719 for January through June. We are expecting $79,719 for July through December payment.

2.) The 2027 State Aid budget projects to receive two payments of $79,719 in CY 2027.

3.) The 2026 projection for Athletes and Entertainers Tax is $120,000 which is the $80,000 received for January through June and the $40,000 expected to be received for the July through December payment. The state legislature has cut the Athletes and Entertainers Tax appropriation in half. The 2027 Athletes and Entertainers Tax budget is projected to receive two payments of $40,000.

F. Contributions decreased because we anticipate that we will be receiving less funding from the DBRL Foundation.

G. Other Income is expected to remain the same as the CY 2026 Budget amount.

H. Grant Revenue is a budgeted allowance for grants we may receive in CY 2027.

Expenditures

The preliminary budget does not authorize staff to expend funds. When the Final CY 2027 Budget is approved later this year, DBRL staff will have authorization to expend funds. Closer analysis of the expenditures section is shown in the Detail to the Operating Budget, which has two basic categories: current and non-current. The current section details expenditures from this year’s current revenue and is divided into unrestricted and restricted sections. A restricted expenditure is bound by some sort of legal obligation, such as a grant's contractual agreement. The non-current section details expenditures from this year's current revenue or from the fund balance, and is typically used for one-time capital expenditures. The Expenditures budget section has the following budget categories: Salaries and Fringe Benefits, Library Materials, General Operating, Building Operations and Maintenance, and Capital Outlay. The preliminary budget expenditure categories are placeholders that will be more thoroughly evaluated during the final budget preparation.

Salaries and Fringe Benefits

I. Salaries and Fringe Benefits are projected to increase two and eight-tenths (2.8) percent from the CY 2026 budget amount mainly because of including a three (3) percent across the board raise (this will need to be negotiated with the union later this year), adding a placeholder for to increase the HR Library Associate position from three-quarter time to full-time to keep up with notary service demand and an estimated increase in benefit costs (J through O). Included in this budget are 144.6 full-time equivalents (FTEs) which is an increase of two-tenths FTE from last year's total of 144.4.

J. Staff raises will increase FICA / Medicare benefits correspondingly.

K. Health and Dental Insurance costs include a placeholder for an estimated ten (10) percent increase in health and dental insurance premiums from CY 2026. We do not have any information on the estimated increase in health and dental insurance rates and we are hoping that the actual rates will be less than the placeholder applied to this line item. We are budgeting for a seventy-eight (78) percent participation rate in the health plan and eighty-five (85) percent participation in the dental insurance plan.

L. Retirement 401(k) is estimated to increase from the CY 2026 projected actual because of the proposed raise and increasing the number of staff eligible to participate in the 401(k) retirement plan. The budget continues the up to six (6) percent match on employee contributions.

M. Retirement LAGERS is expected to increase from the CY 2026 budget because of the raise and an expected increase in the LAGERS rate.

N. Short-term Disability is expected to remain the same as the CY 2026 Budget because of an increase in premiums.

O. Life Insurance is projected to remain the same as the CY 2026 Budget.

P. As in previous years, State Unemployment Insurance costs are projected using an estimate. As a governmental organization, we have chosen to have a reimbursable unemployment account; therefore, we only pay if claims are made. According to the formula, the reimbursement calculation also allows for some claimants who may have voluntarily resigned to be charged to our account. This line item is difficult to budget because a former employee could receive as much as $320 per week for 26 weeks. However, based on past experience we feel the budgeted amount is reasonable.

Library Materials

Q. The Books, Periodicals and AV budget is expected to decrease from the CY 2026 budget because of a decrease in foundation funding.

General Operating

R. The General Operating CY 2026 budget category is projected to decrease from the CY 2026 budget mainly due to decrease in Association dues to be paid; Conference, Seminar and Staff Training reduction, and a decrease in Professional Fees.

S. Association Dues is expected to decrease from the CY 2026 budget because of not renewing memberships for Government Finance Officers Association and Women's Network.

T. Conference, Seminar, and Staff Training is expected to decrease from the CY 2026 Budget because of decreasing the number of training opportunities for staff.

U. Professional Fees are expected to decrease from the CY 2026 budget amount because of decreasing because we are projecting a decrease in the need for consultants, engineers, etc.

Building Operations and Maintenance

V. The Building Operations and Maintenance budget category is expected to increase from the CY 2026 budget because of projecting a larger allowance for repairs to HVAC, equipment and elevators and increased natural gas costs.

W. Gas / Utilities cost is expected to increase because of increased demand of the market.

X. Insurance, Building & Workers' Compensation is projected to increase from projected actual because estimating increase in premiums.

Z. Machine Maintenance is expected to decrease from the CY 2026 Budget because of estimating lower costs for CPL elevator maintenance since we changed contractors for this service.

Capital Outlay

AA. Capital Outlay is projected to increase from the CY 2026 budget because of the cost of capital items requested. The expenditures include the ongoing replacement of furniture and equipment and one-time purchases needed to accomplish operational goals.

Items included in the Furniture, Equipment and Capital Asset request include:

a. General furniture and equipment replacement (estimated at $250,600);

b. Information Technology equipment replacement (estimated at $66,600);

c. Replace concrete CPL South Parking Lot and ramp (Estimated at $140,000);

d. Replace Security cameras (Estimated at $410,000);

e. Redesign Circulation area (Estimated at $400,000) and

f. Replace a library van (Estimated at $55,000).

This will all be evaluated further by the Executive Director for the Final CY2027 Budget.

Fund Balance

BB. After all revenue and expenditure projections are considered, we estimate a December 31, 2027 projected ending Fund Balance of $13,205,987. In order to ensure funds are available for future capital needs, the DBRL Board has established three categories: Future Improvements of the Buildings Owned by the Library Districts; Future Furniture and Equipment Replacement Needs; and Implementation of the Strategic Plan. The remaining funds are added to Unrestricted Fund Balance for future needs.

CC. Future Improvements of Buildings is projected at $2,123,018 in order to save for the building capital needs for the next five (5) years using the Facilities Assessment Report information prepared by Bureau Veritas.

DD. Future Equipment, Furniture, Capital Outlay Replacement includes the amount staff estimated for furniture and equipment replacement needed in the next five (5) years based on our current replacement schedule. All the fixed assets owned by the library are listed on a replacement cycle based on their estimated useful life determined as part of depreciation.

EE. Implementation of the Strategic Plan includes the amount saved for future projects.

FF. The Unrestricted Fund Balance is the amount that is not designated for a specific purpose. We will hold these funds in reserve until the board approves their use.

Tax Rate Hearings

The Callaway County Library District Board will hold a meeting on August 26 to set its 2026 tax rate. The Columbia and Boone County Library District has a meeting scheduled on August 13th to set its 2026 tax rate.